

**Coopersville Area District Library**  
333 Ottawa Street  
Coopersville MI 49404

**MINUTES FROM THE REGULAR BOARD MEETING ON: JUNE 26, 2019**

**Call to Order: Judy VanDongen called the meeting to order at 7:08 PM.**

Members present: Judy VanDongen, Bob TerAvest, Arno Driedger, Roland DeVries, Stephanie Mayrose, Pat Lindberg, Sarah Weber   **Absent:**           Meg LeMieux

**Staff present:** LaVonne Marshall

**Approval of Agenda:** M/S (B. DerAvest, A. Driedger) to approve 6/26/2019 agenda with the addition of item D under New Business – Amnesty Program for August and September. Motion carried.

**Approval of Board Minutes:** M/S (P. Lindberg, A. Driedger) to approve 5/15/2018 board minutes with the correction that Meg LeMieux led the meeting that night because Judy VanDongen was absent. Motion carried.

**Public Comment:**

**Financial Reports:**

A). M/S (R. DeVries, B. TerAvest) to receive and file June 2019 General Operations Balance Sheet & Budget vs. Actual. Motion carried.

B). M/S (A. Driedger, P. Lindberg) to approve May expenditures #19446 – 19448 transactions. Motion carried.

C). M/S (S. Weber, B. TerAvest) to approve June checks to date #19449 – 19465 including ACH transactions totaling \$25,567.69. Motion carried.

D). M/S (B. TerAvest, R. DeVries) to receive and file June Statement of Income. Motion carried.

E). M/S (S. Mayrose, A. Driedger) to receive and file June Mastercard Reconciliation Detail. Motion carried.

F). M/S (R. DeVries, A. Driedger) to receive and file CADL Building Expansion Budget Performance report. Motion carried.

**Correspondence/Marketing:** M/S (P. Lindberg, S. Weber) to receive and file. Motion carried.

A. CADL Press Releases

B. RB Digital APP Flyer

C. UFOs In Michigan Flyer

D. Robotics Open House Flyer

E. STEAM Crafts Flyer

F. Universe of Stories Thursday Nights

G. Rotary Reading Bus schedule

H. Ruff Readers Flyer

I. CAPS Intern correspondence (3 docs)

**Director's Report – June** M/S (R. DeVries, B. TerAvest) to receive and file the June Director's Report. Motion carried.

Committee Reports: Personnel – Director's Evaluation were distributed to board members. Personnel Committee Chair A. Driedger asked that they be completed and returned to him by July 12, 2019.

**New Business:**

A). M/S (R. DeVries, S. Mayrose) to approve July 2019 library programs listed on Calendar of Events. Motion carried.

B). M/S (S. Weber, A. Driedger) to approve CADL Board of Trustees 2019/2020 meeting schedule. Motion carried.

C). Discussion/Action of Treeworks estimate to replace dead tree.

Replacement of tree to be put on hold until fall.

D). M/S (R. TerAvest, W. Weber) to approve Amnesty Program – August and September. Motion carried.

**Unfinished Business:**

**Public/board Comments:** R. DeVries questioned whether the parking lot could be resurfaced for \$15,000. LaVonne will work to obtain bids for the project.

**Next Meeting:** July 17, 2019

**Adjournment: 7:35 pm**