

**Coopersville Area District Library**  
**333 Ottawa Street**  
**Coopersville MI 49404**

**MINUTES FROM THE REGULAR BOARD MEETING ON: DECEMBER 18, 2019**

**Call to Order:** Judy VanDongen called the meeting to order at 6:55 pm.

Members present: Judy VanDongen, Arno Driedger, Pat Lindberg, Sarah Weber, Norine Fox, Bob TerAvest

Absent: Stephanie Mayrose, Roland DeVries      Staff present: LaVonne Marshall

**Approval of Agenda:** M/S (A. Dreidger, B. TerAvest) to approve 12/18/2019 agenda. Motion carried.

**Approval of Board Minutes:** M/S (B. TerAvest, A. Driedger) to approve 11/20/2019 board minutes. Motion carried.

**Public Comment:**

**Financial Reports:**

A). M/S (B. TerAvest, S. Weber) to receive and file December 2019 General Operations Balance Sheet & Budget vs. Actual. Motion carried.

B). M/S (N. Fox, A. Driedger) to approve November expenditures #19600 – 19605 transactions. Motion carried.

C). M/S (B. TerAvest, P. Lindberg) to approve December checks to date #19606 - 19630 including ACH transactions totaling \$18,702.12. Motion carried.

D). M/S (P. Lindberg, B. TerAvest) to receive and file December Statement of Income. Motion carried.

E). M/S (S. Weber, A. Driedger) to receive and file Mastercard Reconciliation Detail. Motion carried.

F). M/S (N. Fox, P. Lindberg) to receive and file CADL Building Expansion Budget Performance report. Motion carried.

**Correspondence/Marketing:** M/S (B. TerAvest, N. Fox) to receive and file. Motion carried.

A. CADL Press Releases

B. Coopersville Sportsman's Club Thank You

C. Adult Craft Night

D. Mario Cart Tournament

E. Teen Advisory Board

F. Summer in Winter Story Time

M/S (P. Lindberg, A. Driedger) to receive and file the December Director's Report. Motion carried.

Statistics provided in the Director's report are in question. Arno will review Excel formulas with LaVonne before the next board meeting.

**Committee Reports:**

**New Business:**

A). M/S (N. Fox, B. TerAvest) to approve January 2020 library programs listed on Calendar of Events. Motion carried.

B). M/S (B. TerAvest, J. VanDongen) to deny CAYAC Red December project Motion approved.

**Unfinished Business:**

A). M/S (B. TerAvest, S. Weber) to receive and file the completed MERS Projection Study Forms. Motion carried.

**Public/board Comments:**

**Next Meeting:** December 18, 2019

**Adjournment:** 7:35 pm