

Coopersville Area District Library
333 Ottawa Street
Coopersville MI 49404

MINUTES FROM THE REGULAR BOARD MEETING ON: JANUARY 15, 2020

Call to Order: Judy VanDongen called the meeting to order at 7:03 pm.

Members present: Judy VanDongen, Roland DeVries, Pat Lindberg, Sarah Weber, Norine Fox, Bob TerAvest, Stephanie Mayrose

Absent: Arno Driedger

Staff present: LaVonne Marshall

Approval of Agenda: M/S (R. DeVries, B. TerAvest) to approve 1/15/2020 agenda. Motion carried.

Guest Speaker, Carol Dawe, Lakeland Library Cooperative Director gave an overview of the purpose and function of the Cooperative. She shared how Library of Michigan supports cooperatives and informed the board about projects and initiatives that are under

Approval of Board Minutes: M/S (B. TerAvest, R. DeVries) to approve 12/18/2019 board minutes. Motion carried.

Public Comment:

Financial Reports:

A). **M/S (P. Lindberg, R. DeVries)** to receive and file January 2020 General Operations Balance Sheet & Budget vs. Actual. Motion carried.

B). **M/S (S. Weber, B. TerAvest)** to approve December expenditures #19631 - 19632 transactions. Motion carried.

C). **M/S (B. TerAvest, R. DeVries)** to approve January checks to date #19632 - 19656 including ACH transactions totaling \$20,207.47. Motion carried.

D). **M/S (S. Mayrose, P. Lindbert)** to receive and file January Statement of Income. Motion carried.

E). **M/S (S. Mayrose, N. Fox)** to receive and file Mastercard Reconciliation Detail. Motion carried.

F). **M/S (R. DeVries, S. Weber)** to receive and file CADL Building Expansion Budget Performance report. Motion carried.

G). **M/S (P. Lindberg, R. DeVries)** to receive and file Municipal Disclosure Annual filing. Motion carried.

Correspondence/Marketing: M/S (B. TerAvest, R. DeVries) to receive and file. Motion carried.

A. CADL Press Releases

B. Yoga @ the Library poster

C. Adult Craft Night

D. Tax Forms Flyer

E. Thank You from Barb Strack

M/S (N. Fox, R. DeVries) to receive and file the January Director's Report. Motion carried. LaVonne has board approval to bid out IT service for next FY.

Committee Reports:

New Business:

A). **M/S (P. Lindberg, N. Fox)** to approve February 2020 library programs listed on Calendar of Events. Motion carried.

B). **M/S (B. TerAvest, S. Mayrose)** to receive and file State Aid – Public Library Survey Report. Motion carried.

C). Discussion of Community Room Use Policy update.

An ongoing conversation about Community Room rental as the board and LaVonne gather information about the logistics of renting the room to the public. LaVonne will bring advertising to board next meeting.

Unfinished Business:

Public/board Comments: Next Meeting: February 19, 2020

Adjournment: 8:10 pm