

Coopersville Area District Library
333 Ottawa Street
Coopersville MI 49404

MINUTES FROM THE REGULAR BOARD MEETING ON: JULY 17, 2019

Call to Order: Judy Vandongen called the meeting to order at 7:00 pm.

Members present: Judy VanDongen, Arno Driedger, Roland DeVries, Stephanie Mayrose, Pat Lindberg, Sarah Weber, Meg LeMieux

Absent: Bob TerAvest

Staff present: LaVonne Marshall

Public: Norine Fox – potential new board member to represent the City of Coopersville

Approval of Agenda: M/S (A. Driedger, P. Lindberg) to approve 7/17/2019 agenda. Motion carried.

Approval of Board Minutes: M/S (A. Driedger, S. Weber) to approve 6/26/2018 board minutes. Motion carried.

Public Comment:

Financial Reports:

A). M/S (A. Driedger, S. Weber) to receive and file July 2019 General Operations Balance Sheet & Budget vs. Actual. Motion carried.

B). M/S (A. Driedger, P. Lindberg) to approve June expenditures #19466 – 19470 transactions. Motion carried.

C). M/S (S. Mayrose, S. Weber) to approve July checks to date #19471 - #19490 including ACH transactions totaling \$16,145.29. Motion carried.

D). M/S (S. Weber, P. Lindberg) to receive and file July Statement of Income. Motion carried.

E). M/S (A. Driedger, S. Weber) to receive and file Mastercard Reconciliation Detail. Motion carried.

F). M/S (A. Driedger, S. Weber) to receive and file CADL Building Expansion Budget Performance report. Motion carried.

Correspondence/Marketing: M/S (R. DeVries, A. Driedger) to receive and file. Motion carried.

A. CADL Press Releases

B. Coopersville City Sidewalk repair notification

C. Annual Book Sale

D. Hour of Code

E. Classic Film Festival

F. Harry Potter Party

M/S (A. Driedger, S. Weber) to receive and file the July Director's Report. Motion carried.

Comments on Director's Year End Review Report.

Board instructed LaVonne to seek someone to lead the Friends group.

Arno wondered how the library could solicit donations from community businesses as part of this year's goals for LaVonne. Meg suggested contacting Theresa Kelly from Betten Baker.

Committee Reports:

New Business:

A). **M/S (R. DeVries, P. Lindberg)** to approve August 2019 library programs listed on Calendar of Events. Motion carried.

B). Discussion of nomination and election of CADL Board of Trustees officers for FY 2019/2020.

M/S (R. DeVries, P. Lindberg) to approve current slate of officers for FY 2019/20. Motion carried.

C). Discussion of Standing Committee Appointments.

M/S (S. Weber, S. Mayrose) to approve the current slate of officers serving on individual committees for FY 2019/2020. Motion carried.

D). M/S (S. Weber, A. Driedger) to approve the designated fund depositories. Motion carried.

E). M/S (A. Driedger, R. DeVries) to approve designated authorized signatures. Motion carried.

F). M/S (S. Weber, A. Driedger) to approve the list of pre-approved bills for FY 2019/20. Motion carried.

Unfinished Business: Director's Evaluation

M/S (A. Driedger, P. Lindberg) to enter into closed session to discuss Director's Evaluations submitted by board members. Motion carried.

M/S (R. DeVries, S. Weber) to return to open meeting. Motion carried.

Public/board Comments:

Next Meeting: July 17, 2019

Adjournment: 8:20 pm