

# Coopersville Area District Library

## Monthly Board Meeting

**Date:** April 17, 2024

**Time:** 7:00 pm

**Place:** 333 Ottawa Street, Coopersville MI 49404

### AGENDA

1. **Call to Order**
2. **Approval of Agenda** p 1 **(MOTION TO APPROVE)**
3. **Approval of the Minutes** p 2-3 **(MOTION TO APPROVE)**
4. **Public Comment:**
5. **Financial Reports**
  - A. April Operations: Balance Sheets & Budget vs. Actual p 4-11 **(MOTION TO RECEIVE & FILE)**
  - B. Approve March expenditures, including ACH transactions #20975-20980 totaling \$8,303.51 p 12 **(MOTION TO APPROVE)**
  - C. Approve April checks to date, including ACH transactions #20981-20997 totaling \$11,571.76 p 13 **(MOTION TO APPROVE)**
  - D. Statement of Income p 14-18 **(MOTION TO RECEIVE & FILE)**
  - E. VISA Reconciliation p 19-20 **(MOTION TO RECEIVE & FILE)**
  - F. CADL Building Expansion Budget Performance p 21 **(MOTION TO RECEIVE & FILE)**
6. **Correspondence/Marketing** p 22-23 **(MOTION TO RECEIVE & FILE)**
  - A. CADL Press Releases
  - B. May Calendar of Events
  - C. Programming Flyers
7. **Director's Report** – p 24-27 **(MOTION TO APPROVE)**
8. **Committee Reports:**
  - A. Grounds Committee **(MOTION TO APPROVE)**
  - B. Finance Committee **(MOTION TO APPROVE)**
9. **New Business** **(DISCUSSION)**
  - A. Budget First Reading
  - B. Director's Evaluation Distribution and Instructions p 28-29
10. **Unfinished Business**
11. **Public/board Comments:**
12. **Next Meeting:** Board meeting May 15, 2024 at 7pm

**Coopersville Area District Library  
333 Ottawa Street  
Coopersville, MI 49404**

**Minutes from the Board Meeting on March 20, 2024.**

**Call to Order:** President Sue Boomgaard-Rasch called the meeting to order at 7:01 p.m.

**Members Present:** Sue Boomgaard-Rasch, Pat Lindberg, Greg Dunn, Stephanie Mayrose, Kathi Waldecker, Norine Fox

**Staff Present:** Elyshia Hoekstra/Director

**Absent:** Bob TerAvest, Roland DeVries

**M/S (S. Mayrose, P. Lindberg) to approve 3/20/2024 agenda (Page 1).** Motion carried.

**M/S (G. Dunn, S. Mayrose) to approve 2/21/2024 minutes (Pages 2-3).** Motion carried.

**Public Present/Comments:** None

**Financial Reports:**

- A. M/S (S. Mayrose, N. Fox) to receive and file** March Operations: Balance Sheets & Budget vs. Actual (Pages 4-6). Motion carried.
- B. M/S (N. Fox, P. Lindberg) to approve** February expenditures, including ACH transactions #20944-20960 totaling \$35,681.85 (Page 7). Motion carried.
- C. M/S (K. Waldecker, S. Mayrose) to approve** March checks to date #20961-20974 totaling \$20,944.77 (Page 8). Motion carried.
- D. M/S (S. Mayrose, K. Waldecker) to receive and file** Statement of Income (Page 9). Motion carried.
- E. M/S (K. Waldecker, G. Dunn) to receive and file** Visa Reconciliation Detail (Page 10-11). Motion carried.
- F. M/S (S. Mayrose, K. Waldecker) to receive and file** CADL Building Fund Budget Performance (Page 12). Motion carried.
- G. M/S (K. Waldecker, N. Fox) to receive and file** Coopersville Area Community Foundation Fund Requests (Pages 13-16). Motion carried.
- H. M/S (P. Lindberg, S. Mayrose) to receive and file** Constantine Service Agreement (Page 17). Motion carried.
- I. M/S (N. Fox, S. Mayrose) to receive and file** Cummins Oil Sampling Results (Page 18-20). Motion carried.
- J. M/S (N. Fox, G. Dunn) to receive and file** the Joint Petition to Strike Delinquent Personal Property Taxes. Motion carried

**Correspondence/Marketing:** – Pages 21-23

**M/S (P. Lindberg, S. Mayrose) to receive and file** Correspondence and Marketing (Pages 21-23). Motion carried.

- A. CADL Press Releases
- B. April Calendar of Events
- C. Programming Flyers

**Director's Report:** – Pages 24-32

**M/S (N. Fox, P. Lindberg) to receive and file** Director's Report (Pages 24-32). Motion carried.

A. Solar Panel Information (Pages 27-32)

B. Friends Meeting Minutes -Distributed at meeting

*Elyshia plans to use \$1,000.00 from a foundation grant and will request funds from CAYAC and Friends to create a "Tween Space" with seating and books appropriate for "Tweens" – typically children between the ages of 9-12.*

*Library's new website will roll out on April 2, 2024.*

*Elyshia shared detailed information regarding the Solar Energy Quote/Grant and would like to "pursue the grant and see where it might lead us." Some questions raised by board members are: Who pays maintenance costs? What costs are involved in removing and recycling old panels? Could the library's insurance costs go up? How much weight can the roof hold?*

**Committee Reports:**

*The Building and Grounds Committee will plan a meeting to address spring cleanup.*

**Unfinished Business:** None

**New Business:**

**M/S (P. Lindberg, S. Mayrose) to approve** CoMerica Account Recommendation (Page 33). Motion carried.

*Recommendation includes the following: 1) Add Consumer's Credit Union as one of our preferred banking institutions. 2) Open a 12-month CD with them for the full amount that sits at CoMerica at the time of withdrawal (\$57,226.25 as of 3/12/24. 3) Close CoMerica account. The Consumer's Credit Union CD rate is 5.25% for 12 months.*

**Public/Board Comments:**

*May is the time for the annual evaluation of the CADL Director. Pat Lindberg will investigate the process. Board will present Shannon Donley/Children's Librarian a gift of appreciation upon her resignation. Her last day is April 3, 2024.*

**Adjournment:** 8:09 pm.

**Next Meeting:** April 17, 2024 at 7:00 pm.

# COOPERSVILLE AREA DISTRICT LIBRARY

## Balance Sheet As of April 8, 2024

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
101-001 Choice One - Checking	283,885.32
101-003 ICS-FDIC Savings	194,142.43
101-004 Building Debt Fund	27,000.75
101-005 Murray CD	13,897.55
101-006 Capital Fund	33,022.88
101-007 Business Primary Share (Consumers Credit Union)	25.00
367774 Consumers Credit Union	57,220.01
<b>Total Bank Accounts</b>	<b>\$609,193.94</b>
Accounts Receivable	
101-018 Accounts Receivable	0.00
<b>Total Accounts Receivable</b>	<b>\$0.00</b>
Other Current Assets	
101-019 Accounts Receivable, other	0.00
1499 Undeposited Funds	0.00
<b>Total Other Current Assets</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$609,193.94</b>
<b>TOTAL ASSETS</b>	<b>\$609,193.94</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
101-202 Accounts Payable	3,821.17
202-2 Auditor Accounts Payable	511.74
<b>Total 101-202 Accounts Payable</b>	<b>4,332.91</b>
<b>Total Accounts Payable</b>	<b>\$4,332.91</b>
Credit Cards	
101-211 VISA	266.63
<b>Total Credit Cards</b>	<b>\$266.63</b>
Other Current Liabilities	
101-206 Accounts Payable, other	0.00
101-258 Payroll Liabilities	2,952.71
Alerus Retirement	5.33
Alerus Retirement	201.16

# COOPERSVILLE AREA DISTRICT LIBRARY

## Balance Sheet As of April 8, 2024

	TOTAL
<b>Total Alerus Retirement</b>	<b>206.49</b>
Federal Taxes (941/943/944)	1,387.13
Health Insurance-20% of premium	0.00
MI Income Tax	246.47
MI Local Tax	75.66
Muskegon City Estra Tax	140.00
<b>Total 101-258 Payroll Liabilities</b>	<b>5,008.46</b>
101-259 Due to Other Funds	4,234.86
2110 Direct Deposit Liabilities	0.00
241 Due to Murray Trust	0.00
Direct Deposit Payable	0.00
PPP-3 Unearned Federal PPP Loan	0.00
<b>Total Other Current Liabilities</b>	<b>\$9,243.32</b>
<b>Total Current Liabilities</b>	<b>\$13,842.86</b>
<b>Total Liabilities</b>	<b>\$13,842.86</b>
Equity	
101-370 Committed Fund Balance	250,000.00
3000 Opening Bal Equity	239,288.14
3900 Retained Earnings	4,999.28
Net Income	101,063.66
<b>Total Equity</b>	<b>\$595,351.08</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$609,193.94</b>

# COOPERSVILLE AREA DISTRICT LIBRARY

## Budget vs. Actuals: FY\_2023\_2024 - FY24 P&L

July 2023 - June 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Income</b>				
101-401 Property Taxes				
101-405 Local, Chester Twp Millage	65,005.72	58,900.00	6,105.72	110.37 %
405-1 IFT - Chester		100.00	-100.00	
405-2- Local, Chester Twp Bond Payment	21,260.14		21,260.14	
<b>Total 101-405 Local, Chester Twp Millage</b>	<b>86,265.86</b>	<b>59,000.00</b>	<b>27,265.86</b>	<b>146.21 %</b>
101-406 Local, Polkton Twp Millage	98,365.71	82,000.00	16,365.71	119.96 %
406-2 Local, Polkton Twp Bond Payment	32,108.14		32,108.14	
<b>Total 101-406 Local, Polkton Twp Millage</b>	<b>130,473.85</b>	<b>82,000.00</b>	<b>48,473.85</b>	<b>159.11 %</b>
101-407 Local, Wright Twp Millage	105,987.77	95,200.00	10,787.77	111.33 %
407-1 IFT - Wright		550.00	-550.00	
407-2 Local, Wright Twp Bond Payment	37,981.25		37,981.25	
<b>Total 101-407 Local, Wright Twp Millage</b>	<b>143,969.02</b>	<b>95,750.00</b>	<b>48,219.02</b>	<b>150.36 %</b>
101-408 Local, Coopersville Millage	102,112.83	77,800.00	24,312.83	131.25 %
408-2 Local, Coopersville Bond Payment	35,615.38		35,615.38	
408.1 IFT City		14,900.00	-14,900.00	
<b>Total 101-408 Local, Coopersville Millage</b>	<b>137,728.21</b>	<b>92,700.00</b>	<b>45,028.21</b>	<b>148.57 %</b>
404-2 Delinquent Property Taxes	140.57	5,900.00	-5,759.43	2.38 %
<b>Total 101-401 Property Taxes</b>	<b>498,577.51</b>	<b>335,350.00</b>	<b>163,227.51</b>	<b>148.67 %</b>
<b>101-539 State</b>				
101-540 Grants, State		1,000.00	-1,000.00	
541-6 ALA Conference Grant	190.00		190.00	
<b>Total 101-540 Grants, State</b>	<b>190.00</b>	<b>1,000.00</b>	<b>-810.00</b>	<b>19.00 %</b>
101-541 State Aid, CADL	6,383.58	12,600.00	-6,216.42	50.66 %
101-542 E-Rate Reimbursement	5,392.18	5,000.00	392.18	107.84 %
101-573 LCSA Act	6,692.31	11,900.00	-5,207.69	56.24 %
<b>Total 101-539 State</b>	<b>18,658.07</b>	<b>30,500.00</b>	<b>-11,841.93</b>	<b>61.17 %</b>
<b>101-580 Local Grants</b>				
101-580-1 CADL Endowment Fund (VanDongen)		1,150.00	-1,150.00	
101-580-2 LeMieux Designated Fund	3,650.25	3,400.00	250.25	107.36 %
101-580-3 Driedger Fund	113.00		113.00	
101-583 Coopersville Foundation	1,500.00	2,000.00	-500.00	75.00 %
101-584 CAYAC		1,000.00	-1,000.00	
101-585 Westrate Fund		4,200.00	-4,200.00	
101-588 Rotary Grant		500.00	-500.00	
588-1 Makers Space (Rotary Club)	500.00		500.00	
<b>Total 101-588 Rotary Grant</b>	<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>100.00 %</b>
<b>Total 101-580 Local Grants</b>	<b>5,763.25</b>	<b>12,250.00</b>	<b>-6,486.75</b>	<b>47.05 %</b>
<b>101-600 Charges for Services</b>				
101-628 Cash Drawer - Photocopier	1,511.70	2,000.00	-488.30	75.59 %
101-629 Cash Drawer - Fax	436.00	500.00	-64.00	87.20 %
101-630 Cash Drawer - DVD/Game rental		0.00	0.00	

# COOPERSVILLE AREA DISTRICT LIBRARY

## Budget vs. Actuals: FY\_2023\_2024 - FY24 P&L

July 2023 - June 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
631-1 DVD Rentals	1,198.04	1,450.00	-251.96	82.62 %
631-2 Game Rentals	216.00	270.00	-54.00	80.00 %
<b>Total 101-630 Cash Drawer - DVD/Game rental</b>	<b>1,414.04</b>	<b>1,720.00</b>	<b>-305.96</b>	<b>82.21 %</b>
101-631 Cash Drawer - Room Rental	325.00	200.00	125.00	162.50 %
101-632 Cash Drawer - Lost Card	82.00	100.00	-18.00	82.00 %
101-634 Cash Drawer - Coll. Agency Fee	9.85		9.85	
<b>Total 101-600 Charges for Services</b>	<b>3,778.59</b>	<b>4,520.00</b>	<b>-741.41</b>	<b>83.60 %</b>
101-655 Fines & Forfeitures		400.00	-400.00	
101-656 Ottawa Co Penal Fines	0.00	37,500.00	-37,500.00	0.00 %
101-657 Fines & Forfeitures - Other	507.26		507.26	
101-658 Cash Drawer - Materials Fines	3,523.45	4,000.00	-476.55	88.09 %
101-659 Cash Drawer - Lost Items	251.59	300.00	-48.41	83.86 %
<b>Total 101-655 Fines &amp; Forfeitures</b>	<b>4,282.30</b>	<b>42,200.00</b>	<b>-37,917.70</b>	<b>10.15 %</b>
101-664 Investment Earnings				
101-665 Interest, MoneyMarket Savings	6,143.32	800.00	5,343.32	767.92 %
<b>Total 101-664 Investment Earnings</b>	<b>6,143.32</b>	<b>800.00</b>	<b>5,343.32</b>	<b>767.92 %</b>
101-672 Other Revenue				
101-674 Private Contributions/Donations	350.00		350.00	
101-675 Donations, Memorial	259.43	0.00	259.43	
101-676 Donations, Rotary		1,500.00	-1,500.00	
101-677 Donations, Friends	988.00	500.00	488.00	197.60 %
677-2 Staff Meeting	360.00		360.00	
<b>Total 101-677 Donations, Friends</b>	<b>1,348.00</b>	<b>500.00</b>	<b>848.00</b>	<b>269.60 %</b>
101-678 Sportsmen's Club	600.00	500.00	100.00	120.00 %
101-680 Donations, Other	600.00	500.00	100.00	120.00 %
682-1 VOX Books	1,000.00		1,000.00	
<b>Total 101-680 Donations, Other</b>	<b>1,600.00</b>	<b>500.00</b>	<b>1,100.00</b>	<b>320.00 %</b>
681-1 Summer Reading Program		500.00	-500.00	
684-2 Winter Reading Club	325.00	100.00	225.00	325.00 %
<b>Total 101-674 Private Contributions/Donations</b>	<b>4,482.43</b>	<b>3,600.00</b>	<b>882.43</b>	<b>124.51 %</b>
<b>Total 101-672 Other Revenue</b>	<b>4,482.43</b>	<b>3,600.00</b>	<b>882.43</b>	<b>124.51 %</b>
101-690 Other Financing Sources				
692-0 Cash Drawer - Donations	275.99	200.00	75.99	138.00 %
692-1 Cash Drawer - Over/Under	11.02		11.02	
692-3 MERS Unassigned Fund Balance		50,000.00	-50,000.00	
692-4 Misc. Revenue	13,846.48		13,846.48	
692-5 Capital Projects Funds		8,500.00	-8,500.00	
692.7 Insurance-Water Damage Basement	11,024.39		11,024.39	
<b>Total 101-690 Other Financing Sources</b>	<b>25,157.88</b>	<b>58,700.00</b>	<b>-33,542.12</b>	<b>42.86 %</b>
<b>Total Income</b>	<b>\$566,843.35</b>	<b>\$487,920.00</b>	<b>\$78,923.35</b>	<b>116.18 %</b>
<b>GROSS PROFIT</b>	<b>\$566,843.35</b>	<b>\$487,920.00</b>	<b>\$78,923.35</b>	<b>116.18 %</b>

# COOPERSVILLE AREA DISTRICT LIBRARY

## Budget vs. Actuals: FY\_2023\_2024 - FY24 P&L

July 2023 - June 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Expenses</b>				
101-701 Personnel Services				
101-702 Salary, Wages	135,397.69	196,000.00	-60,602.31	69.08 %
101-705 Bonus	2,325.00	2,850.00	-525.00	81.58 %
101-706 Payroll Expenses	1,796.54	1,055.00	741.54	170.29 %
101-710 Payroll taxes	10,490.50	15,000.00	-4,509.50	69.94 %
101-711 Health/Dental/Life Insurance	8,555.47	14,100.00	-5,544.53	60.68 %
101-712 Alerus/MERS 457	0.00	3,500.00	-3,500.00	0.00 %
101-713 MERS - Minimum Payment	15,450.00	19,200.00	-3,750.00	80.47 %
101-714 MERS - Unfunded Liability		50,000.00	-50,000.00	
101-715 Board Compensation		1,000.00	-1,000.00	
101-716 Insurance, Operations	5,088.59	6,650.00	-1,561.41	76.52 %
101-717 Personnel Services, Misc.				
717-1 Staff Meetings	192.87		192.87	
<b>Total 101-717 Personnel Services, Misc.</b>	<b>192.87</b>		<b>192.87</b>	
<b>Total 101-701 Personnel Services</b>	<b>179,296.66</b>	<b>309,355.00</b>	<b>-130,058.34</b>	<b>57.96 %</b>
101-726 Supplies				
101-727 Operating Supplies				
101-728 Postage	229.13	300.00	-70.87	76.38 %
101-730 Computer/Printing Supplies	237.76	400.00	-162.24	59.44 %
101-733 Supplies, Building/Janitorial	1,583.59	1,000.00	583.59	158.36 %
101-734 Office Supplies (paper included)	801.86	1,000.00	-198.14	80.19 %
101-736 Collection Supplies	1,498.20	1,100.00	398.20	136.20 %
<b>Total 101-727 Operating Supplies</b>	<b>4,350.54</b>	<b>3,800.00</b>	<b>550.54</b>	<b>114.49 %</b>
101-750 Programming Supplies				
101-752 Adult Programs	775.02	800.00	-24.98	96.88 %
101-754 Teen Programming	220.95	600.00	-379.05	36.83 %
101-758 Early Literacy Programming	1,248.95	600.00	648.95	208.16 %
101-759 General Programming	215.21	200.00	15.21	107.61 %
759-1 Story Walk		100.00	-100.00	
<b>Total 101-759 General Programming</b>	<b>215.21</b>	<b>300.00</b>	<b>-84.79</b>	<b>71.74 %</b>
101-760 Summer Reading Clubs	134.95	1,400.00	-1,265.05	9.64 %
101-768 Advertising/Marketing/Printing	97.23	350.00	-252.77	27.78 %
101-769 Artwork/Decorations/Signage		200.00	-200.00	
<b>Total 101-750 Programming Supplies</b>	<b>2,692.31</b>	<b>4,250.00</b>	<b>-1,557.69</b>	<b>63.35 %</b>
<b>Total 101-726 Supplies</b>	<b>7,042.85</b>	<b>8,050.00</b>	<b>-1,007.15</b>	<b>87.49 %</b>
101-800 Other Services & Charges				
101-801 Professional/Contract Services				
101-802 Financial Services	1,100.00	420.00	680.00	261.90 %
101-804 Legal Fees	196.00	800.00	-604.00	24.50 %
101-806 Audit Services	3,450.00	5,000.00	-1,550.00	69.00 %
101-808 Computer Tech Support		10,000.00	-10,000.00	



# COOPERSVILLE AREA DISTRICT LIBRARY

## Budget vs. Actuals: FY\_2023\_2024 - FY24 P&L

July 2023 - June 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
808-1 Heimler Consulting (on-site work)	4,832.50		4,832.50	
<b>Total 101-808 Computer Tech Support</b>	<b>4,832.50</b>	<b>10,000.00</b>	<b>-5,167.50</b>	<b>48.33 %</b>
101-809 Janitorial Service		0.00	0.00	
809-1 Cleaning Service	6,413.28	9,500.00	-3,086.72	67.51 %
809-2 Window Cleaning	685.00	500.00	185.00	137.00 %
809-3 Gutter Cleaning	450.00	500.00	-50.00	90.00 %
<b>Total 101-809 Janitorial Service</b>	<b>7,548.28</b>	<b>10,500.00</b>	<b>-2,951.72</b>	<b>71.89 %</b>
101-817 Performers-Professional	501.58	2,000.00	-1,498.42	25.08 %
101-818 Workshops, Inservice	320.00	1,200.00	-880.00	26.67 %
<b>Total 101-801 Professional/Contract Services</b>	<b>17,948.36</b>	<b>29,920.00</b>	<b>-11,971.64</b>	<b>59.99 %</b>
101-810 Grounds Service/Repairs				
810.1 Sprinkler Service	1,005.26	540.00	465.26	186.16 %
810.2 Lawn Service	1,750.00	1,700.00	50.00	102.94 %
810.3 Snow Removal	1,800.00	1,800.00	0.00	100.00 %
810.7 Grounds, Misc.		100.00	-100.00	
<b>Total 101-810 Grounds Service/Repairs</b>	<b>4,555.26</b>	<b>4,140.00</b>	<b>415.26</b>	<b>110.03 %</b>
101-812 Equipment Service/Repair				
812.1 Fire/Security Equip	1,431.83	2,500.00	-1,068.17	57.27 %
812.2.2 On-Site Repairs & Service Calls	419.75		419.75	
<b>Total 812.1 Fire/Security Equip</b>	<b>1,851.58</b>	<b>2,500.00</b>	<b>-648.42</b>	<b>74.06 %</b>
812.2 Heating & Cooling	825.00	1,250.00	-425.00	66.00 %
812.3 Copier	2,536.21	3,300.00	-763.79	76.85 %
812.4 Audio/Visual Equipment	2,986.00	3,000.00	-14.00	99.53 %
812.5 Pest Control	300.70	300.00	0.70	100.23 %
812.6 Window Blinds	95.00	300.00	-205.00	31.67 %
812.7 Generator	1,242.85	1,700.00	-457.15	73.11 %
<b>Total 101-812 Equipment Service/Repair</b>	<b>9,837.34</b>	<b>12,350.00</b>	<b>-2,512.66</b>	<b>79.65 %</b>
101-850 Telephone/Telecommunications				
850.1 Telecommunications	2,453.86	2,200.00	253.86	111.54 %
<b>Total 101-850 Telephone/Telecommunications</b>	<b>2,453.86</b>	<b>2,200.00</b>	<b>253.86</b>	<b>111.54 %</b>
101-860 Travel	254.91	900.00	-645.09	28.32 %
101-880 Dues & Fees				
101-820 Interest Paid	14,306.25		14,306.25	
101-882 Bank Fees, Operations Acct	530.00	200.00	330.00	265.00 %
101-884 Licensing/Subscription Fees	4,684.30	2,000.00	2,684.30	234.22 %
884-1 Movie License-Sportmens Club	606.44	580.00	26.44	104.56 %
<b>Total 101-884 Licensing/Subscription Fees</b>	<b>5,290.74</b>	<b>2,580.00</b>	<b>2,710.74</b>	<b>205.07 %</b>
101-886 Membership Dues	1,529.00	1,700.00	-171.00	89.94 %
101-888 Collection Agency Fee	68.95	150.00	-81.05	45.97 %
101-890 LLC Fees	17,346.08	20,000.00	-2,653.92	86.73 %
101-892 Dues & Fees, other		100.00	-100.00	
101-894 Credit Card Fees	88.47	100.00	-11.53	88.47 %

## COOPERSVILLE AREA DISTRICT LIBRARY

Budget vs. Actuals: FY\_2023\_2024 - FY24 P&amp;L

July 2023 - June 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Total 101-880 Dues &amp; Fees</b>	<b>39,159.49</b>	<b>24,830.00</b>	<b>14,329.49</b>	<b>157.71 %</b>
101-920 Utilites				
101-921 Trash - Republic Services	149.80	150.00	-0.20	99.87 %
101-922 Water & Sewer - City	1,269.14	1,400.00	-130.86	90.65 %
101-923 Gas - MI Gas Utilities	1,445.27	3,200.00	-1,754.73	45.16 %
101-924 Electric - Consumers Energy	6,949.78	12,500.00	-5,550.22	55.60 %
<b>Total 101-920 Utilites</b>	<b>9,813.99</b>	<b>17,250.00</b>	<b>-7,436.01</b>	<b>56.89 %</b>
101-930 Repairs & Maintenance				
101-931 Electrical		350.00	-350.00	
101-932 Plumbing		400.00	-400.00	
932-1 Basement Water Damage	10,576.15		10,576.15	
<b>Total 101-932 Plumbing</b>	<b>10,576.15</b>	<b>400.00</b>	<b>10,176.15</b>	<b>2,644.04 %</b>
101-934 Repairs, Misc.		200.00	-200.00	
<b>Total 101-930 Repairs &amp; Maintenance</b>	<b>10,576.15</b>	<b>950.00</b>	<b>9,626.15</b>	<b>1,113.28 %</b>
101-955 Misc. Expenses				
101-956 Material/Equipment		550.00	-550.00	
956.4 Marshall Mem Makers Update	381.60		381.60	
<b>Total 101-956 Material/Equipment</b>	<b>381.60</b>	<b>550.00</b>	<b>-168.40</b>	<b>69.38 %</b>
101-958 Other Expenses-Misc.,		100.00	-100.00	
<b>Total 101-955 Misc. Expenses</b>	<b>381.60</b>	<b>650.00</b>	<b>-268.40</b>	<b>58.71 %</b>
<b>Total 101-800 Other Services &amp; Charges</b>	<b>94,980.96</b>	<b>93,190.00</b>	<b>1,790.96</b>	<b>101.92 %</b>
101-970 Capital Outlay				
101-971 Equipment	4,129.89	0.00	4,129.89	
971-1 Equipment under \$500.00	1,159.95		1,159.95	
<b>Total 101-971 Equipment</b>	<b>5,289.84</b>	<b>0.00</b>	<b>5,289.84</b>	
101-972 Capital Projects	1,500.00	8,500.00	-7,000.00	17.65 %
972-1 Fire/Security Systems	8,698.38		8,698.38	
972-2 Basement/Sewer Project	10,975.00		10,975.00	
<b>Total 101-972 Capital Projects</b>	<b>21,173.38</b>	<b>8,500.00</b>	<b>12,673.38</b>	<b>249.10 %</b>
101-973 Materials				
101-974 Digitizing Project	1,070.00	1,350.00	-280.00	79.26 %
101-976 Periodicals/Newspapers	863.20	1,500.00	-636.80	57.55 %
101-978 Video Materials		2,500.00	-2,500.00	
978-1 DVDs	906.53		906.53	
978-2 Video Games	217.66		217.66	
<b>Total 101-978 Video Materials</b>	<b>1,124.19</b>	<b>2,500.00</b>	<b>-1,375.81</b>	<b>44.97 %</b>
101-980 Audio Materials	1,578.45	2,500.00	-921.55	63.14 %
101-982 Digital Collections	8,377.51	17,000.00	-8,622.49	49.28 %
101-984 Printed Materials (Books)	15,296.55	20,000.00	-4,703.45	76.48 %
984.1 VOX Books Grant	679.64		679.64	
<b>Total 101-984 Printed Materials (Books)</b>	<b>15,976.19</b>	<b>20,000.00</b>	<b>-4,023.81</b>	<b>79.88 %</b>

# COOPERSVILLE AREA DISTRICT LIBRARY

## Budget vs. Actuals: FY\_2023\_2024 - FY24 P&L

July 2023 - June 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
101-985 Lost & Damaged Items	185.87	150.00	35.87	123.91 %
101-986 Other Types of Materials	423.58		423.58	
986.1 Rotary Grant		500.00	-500.00	
<b>Total 101-986 Other Types of Materials</b>	<b>423.58</b>	<b>500.00</b>	<b>-76.42</b>	<b>84.72 %</b>
101-987 Non-traditional (Hotspots)	5,129.30	6,300.00	-1,170.70	81.42 %
<b>Total 101-973 Materials</b>	<b>34,728.29</b>	<b>51,800.00</b>	<b>-17,071.71</b>	<b>67.04 %</b>
<b>Total 101-970 Capital Outlay</b>	<b>61,191.51</b>	<b>60,300.00</b>	<b>891.51</b>	<b>101.48 %</b>
101-990 Building Expansion				
101-991 Bond/Principal	124,306.25		124,306.25	
<b>Total 101-990 Building Expansion</b>	<b>124,306.25</b>		<b>124,306.25</b>	
<b>Total Expenses</b>	<b>\$466,818.23</b>	<b>\$470,895.00</b>	<b>\$ -4,076.77</b>	<b>99.13 %</b>
NET OPERATING INCOME	<b>\$100,025.12</b>	<b>\$17,025.00</b>	<b>\$83,000.12</b>	<b>587.52 %</b>
NET INCOME	<b>\$100,025.12</b>	<b>\$17,025.00</b>	<b>\$83,000.12</b>	<b>587.52 %</b>

**General Operations  
Checking Account  
March 12th - 31st, 2024**

Date	Num	Name	Amount
03/11/2024		<i>Deposit</i>	\$22.30
03/11/2024		<i>Deposit</i>	\$24.24
03/13/2024		<i>Deposit</i>	\$6,383.58
03/14/2024		<i>Deposit</i>	\$14.41
03/14/2024		<i>Deposit</i>	\$3,934.25
03/15/2024		<i>Deposit</i>	\$35.40
03/15/2024		<i>Deposit</i>	\$67.64
03/18/2024		<i>Deposit</i>	\$50.55
03/19/2024		<i>Deposit</i>	\$26.04
03/20/2024		<i>Deposit</i>	\$11.39
03/22/2024		<i>Deposit</i>	\$121.83
03/25/2024		<i>Deposit</i>	\$130.63
03/25/2024		<i>Deposit</i>	\$51,996.70
03/26/2024		<i>Deposit</i>	\$16.75
03/27/2024		<i>Deposit</i>	\$5.35
03/28/2024		<i>Deposit</i>	\$25.47
03/29/2024		<i>Deposit</i>	\$271.10
03/31/2024		<i>Deposit</i>	\$168.73
3/20/2024		Payroll	-\$5,830.71
03/20/2024	20975	Lakeland Library Cooperative	-\$96.48
03/20/2024	20976	Coopersville Rotary Club.	-\$100.00
03/20/2024	20977	ADT Commercial	-\$84.42
03/20/2024	20978	AAA Lawn Care, Inc.	-\$300.70
03/20/2024	20979	Cengage Learning	-\$141.20
03/20/2024	20980	Phil's Lawn Care & Snowplowing	-\$1,750.00
			<b><u>\$55,002.85</u></b>

**General Operations  
Checking Account  
April 1st - 8th, 2024**

<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Amount</b>
04/01/2024		<i>Deposit</i>	\$5.74
04/03/2024		<i>Deposit</i>	\$25.86
04/04/2024		<i>Deposit</i>	\$36,098.79
04/05/2024		<i>Deposit</i>	\$10.42
04/05/2024		<i>Deposit</i>	\$153.70
04/01/2024	ACH	Bond Monies Transfer	-\$145.37
04/02/2024	ACH	MI Department of Treasury	-\$1,563.10
04/02/2024	ACH	IRS	-\$2,757.41
04/02/2024	ACH	M.E.R.S.	-\$1,545.00
04/01/2024	ACH	Priority Health	-\$416.53
04/03/2024	DD	Payroll	-\$5,525.44
04/01/2024	20981	Michigan Gas Utilities	-\$243.93
04/01/2024	20982	City of Coopersville	-\$61.45
04/01/2024	20983	Foster, Swift, Collins, & Smith P.C.	-\$196.00
04/01/2024	20984	U.S. Bank Equipment Finance	-\$289.18
04/09/2024	20985	Republic Services #240	-\$37.45
04/04/2024	20986	Streamline	-\$1,440.00
04/04/2024	20988	Midwest Tape	-\$32.99
04/04/2024	20989	AcenTek ascending Technology	-\$16.80
04/04/2024	20990	Midwest Tape- Hoopla	-\$674.60
04/04/2024	20991	Visa	-\$2,642.95
04/04/2024	20992	Cengage Learning	-\$49.60
04/04/2024	20993	Lakeland Library Cooperative	-\$4,691.33
04/04/2024	20994	New Views LLC	-\$801.66
04/04/2024	20995	Consumers Energy	-\$1,038.54
04/04/2024	20996	T-Mobile	-\$265.30
04/08/2024	20997	Baker & Taylor	-\$702.12
			<b>\$11,157.76</b>

## Coopersville Area District Library

## Statement of Financial Income and Expense

July 1, 2023 - April 8, 2024

	1-GENERAL OPERATIONS	2-DEBT SERVICE PAYMENT	3-CAPITAL PROJECTS	MURRAY FUND CD	TOTAL
Income					
101-401 Property Taxes	0.00	0.00	0.00	0.00	\$0.00
101-405 Local, Chester Twp Millage	65,005.72	0.00	0.00	0.00	\$65,005.72
405-2- Local, Chester Twp Bond Payment	0.00	21,260.14	0.00	0.00	\$21,260.14
<b>Total 101-405 Local, Chester Twp Millage</b>	<b>65,005.72</b>	<b>21,260.14</b>	<b>0.00</b>	<b>0.00</b>	<b>\$86,265.86</b>
101-406 Local, Polkton Twp Millage	98,365.71	0.00	0.00	0.00	\$98,365.71
406-2 Local, Polkton Twp Bond Payment	0.00	32,108.14	0.00	0.00	\$32,108.14
<b>Total 101-406 Local, Polkton Twp Millage</b>	<b>98,365.71</b>	<b>32,108.14</b>	<b>0.00</b>	<b>0.00</b>	<b>\$130,473.85</b>
101-407 Local, Wright Twp Millage	105,987.77	0.00	0.00	0.00	\$105,987.77
407-2 Local, Wright Twp Bond Payment	0.00	37,981.25	0.00	0.00	\$37,981.25
<b>Total 101-407 Local, Wright Twp Millage</b>	<b>105,987.77</b>	<b>37,981.25</b>	<b>0.00</b>	<b>0.00</b>	<b>\$143,969.02</b>
101-408 Local, Coopersville Millage	102,112.83	0.00	0.00	0.00	\$102,112.83
408-2 Local, Coopersville Bond Payment	0.00	35,615.38	0.00	0.00	\$35,615.38
<b>Total 101-408 Local, Coopersville Millage</b>	<b>102,112.83</b>	<b>35,615.38</b>	<b>0.00</b>	<b>0.00</b>	<b>\$137,728.21</b>
404-2 Delinquent Property Taxes	140.57	0.00	0.00	0.00	\$140.57
<b>Total 101-401 Property Taxes</b>	<b>371,612.60</b>	<b>126,964.91</b>	<b>0.00</b>	<b>0.00</b>	<b>\$498,577.51</b>
101-539 State	0.00	0.00	0.00	0.00	\$0.00
101-540 Grants, State	0.00	0.00	0.00	0.00	\$0.00
540-8 State of MI MLL Grant	0.00	0.00	0.00	0.00	\$0.00
540-9 MI Humanities Council	0.00	0.00	0.00	0.00	\$0.00
541-6 ALA Conference Grant	190.00	0.00	0.00	0.00	\$190.00
<b>Total 101-540 Grants, State</b>	<b>190.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$190.00</b>
101-541 State Aid, CADL	6,383.58	0.00	0.00	0.00	\$6,383.58
101-542 E-Rate Reimbursement	5,392.18	0.00	0.00	0.00	\$5,392.18
101-573 LCSA Act	4,443.70	2,248.61	0.00	0.00	\$6,692.31
<b>Total 101-539 State</b>	<b>16,409.46</b>	<b>2,248.61</b>	<b>0.00</b>	<b>0.00</b>	<b>\$18,658.07</b>
101-580 Local Grants	0.00	0.00	0.00	0.00	\$0.00
101-580-2 LeMieux Designated Fund	3,650.25	0.00	0.00	0.00	\$3,650.25
101-580-3 Driedger Fund	113.00	0.00	0.00	0.00	\$113.00
101-583 Coopersville Foundation	1,500.00	0.00	0.00	0.00	\$1,500.00
101-588 Rotary Grant	0.00	0.00	0.00	0.00	\$0.00
588-1 Makers Space (Rotary Club)	500.00	0.00	0.00	0.00	\$500.00
<b>Total 101-588 Rotary Grant</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$500.00</b>
<b>Total 101-580 Local Grants</b>	<b>5,763.25</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$5,763.25</b>
101-600 Charges for Services	0.00	0.00	0.00	0.00	\$0.00
101-628 Cash Drawer - Photocopier	1,511.70	0.00	0.00	0.00	\$1,511.70
101-629 Cash Drawer - Fax	436.00	0.00	0.00	0.00	\$436.00
101-630 Cash Drawer - DVD/Game rental	0.00	0.00	0.00	0.00	\$0.00
631-1 DVD Rentals	1,198.04	0.00	0.00	0.00	\$1,198.04
631-2 Game Rentals	216.00	0.00	0.00	0.00	\$216.00
<b>Total 101-630 Cash Drawer - DVD/Game rental</b>	<b>1,414.04</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$1,414.04</b>
101-631 Cash Drawer - Room Rental	325.00	0.00	0.00	0.00	\$325.00
101-632 Cash Drawer - Lost Card	82.00	0.00	0.00	0.00	\$82.00
101-634 Cash Drawer - Coll. Agency Fee	9.85	0.00	0.00	0.00	\$9.85
<b>Total 101-600 Charges for Services</b>	<b>3,778.59</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$3,778.59</b>
101-655 Fines & Forfeitures	0.00	0.00	0.00	0.00	\$0.00
101-656 Ottawa Co Penal Fines	0.00	0.00	0.00	0.00	\$0.00
101-657 Fines & Forfeitures - Other	507.26	0.00	0.00	0.00	\$507.26
101-658 Cash Drawer - Materials Fines	3,523.45	0.00	0.00	0.00	\$3,523.45
101-659 Cash Drawer - Lost Items	251.59	0.00	0.00	0.00	\$251.59
<b>Total 101-655 Fines &amp; Forfeitures</b>	<b>4,282.30</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$4,282.30</b>

## Coopersville Area District Library

## Statement of Financial Income and Expense

July 1, 2023 - April 8, 2024

	1-GENERAL OPERATIONS	2-DEBT SERVICE PAYMENT	3-CAPITAL PROJECTS	MURRAY FUND CD	TOTAL
101-664 Investment Earnings	0.00	0.00	0.00	0.00	\$0.00
101-665 Interest, MoneyMarket Savings	5,355.74	566.31	24.84	196.43	\$6,143.32
<b>Total 101-664 Investment Earnings</b>	<b>5,355.74</b>	<b>566.31</b>	<b>24.84</b>	<b>196.43</b>	<b>\$6,143.32</b>
101-672 Other Revenue	0.00	0.00	0.00	0.00	\$0.00
101-674 Private Contributions/Donations	350.00	0.00	0.00	0.00	\$350.00
101-675 Donations, Memorial	259.43	0.00	0.00	0.00	\$259.43
101-677 Donations, Friends	988.00	0.00	0.00	0.00	\$988.00
677-1 Button Machine	0.00	0.00	0.00	0.00	\$0.00
677-2 Staff Meeting	360.00	0.00	0.00	0.00	\$360.00
677-3 Telemon Outreach	0.00	0.00	0.00	0.00	\$0.00
<b>Total 101-677 Donations, Friends</b>	<b>1,348.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$1,348.00</b>
101-678 Sportsmen's Club	600.00	0.00	0.00	0.00	\$600.00
101-680 Donations, Other	600.00	0.00	0.00	0.00	\$600.00
682-1 VOX Books	1,000.00	0.00	0.00	0.00	\$1,000.00
<b>Total 101-680 Donations, Other</b>	<b>1,600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$1,600.00</b>
684-2 Winter Reading Club	325.00	0.00	0.00	0.00	\$325.00
<b>Total 101-674 Private Contributions/Donations</b>	<b>4,482.43</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$4,482.43</b>
<b>Total 101-672 Other Revenue</b>	<b>4,482.43</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$4,482.43</b>
101-690 Other Financing Sources	0.00	0.00	0.00	0.00	\$0.00
692-0 Cash Drawer - Donations	275.99	0.00	0.00	0.00	\$275.99
692-1 Cash Drawer - Over/Under	11.02	0.00	0.00	0.00	\$11.02
692-4 Misc. Revenue	13,846.48	0.00	0.00	0.00	\$13,846.48
692.7 Insurance-Water Damage Basement	11,024.39	0.00	0.00	0.00	\$11,024.39
<b>Total 101-690 Other Financing Sources</b>	<b>25,157.88</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$25,157.88</b>
<b>Total Income</b>	<b>\$436,842.25</b>	<b>\$129,779.83</b>	<b>\$24.84</b>	<b>\$196.43</b>	<b>\$566,843.35</b>
<b>GROSS PROFIT</b>	<b>\$436,842.25</b>	<b>\$129,779.83</b>	<b>\$24.84</b>	<b>\$196.43</b>	<b>\$566,843.35</b>
Expenses					
101-701 Personnel Services	0.00	0.00	0.00	0.00	\$0.00
101-702 Salary,Wages	135,397.69	0.00	0.00	0.00	\$135,397.69
101-705 Bonus	2,325.00	0.00	0.00	0.00	\$2,325.00
101-706 Payroll Expenses	1,796.54	0.00	0.00	0.00	\$1,796.54
101-710 Payroll taxes	10,490.50	0.00	0.00	0.00	\$10,490.50
101-711 Health/Dental/Life Insurance	8,555.47	0.00	0.00	0.00	\$8,555.47
101-712 Alerus/MERS 457	0.00	0.00	0.00	0.00	\$0.00
101-713 MERS - Minimum Payment	15,450.00	0.00	0.00	0.00	\$15,450.00
101-716 Insurance, Operations	5,088.59	0.00	0.00	0.00	\$5,088.59
101-717 Personnel Services, Misc.	0.00	0.00	0.00	0.00	\$0.00
717-1 Staff Meetings	192.87	0.00	0.00	0.00	\$192.87
<b>Total 101-717 Personnel Services, Misc.</b>	<b>192.87</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$192.87</b>
<b>Total 101-701 Personnel Services</b>	<b>179,296.66</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$179,296.66</b>
101-726 Supplies	0.00	0.00	0.00	0.00	\$0.00
101-727 Operating Supplies	0.00	0.00	0.00	0.00	\$0.00
101-728 Postage	229.13	0.00	0.00	0.00	\$229.13
101-730 Computer/Printing Supplies	237.76	0.00	0.00	0.00	\$237.76
101-733 Supplies, Building/Janitorial	1,583.59	0.00	0.00	0.00	\$1,583.59
101-734 Office Supplies (paper included)	801.86	0.00	0.00	0.00	\$801.86
101-736 Collection Supplies	1,498.20	0.00	0.00	0.00	\$1,498.20
<b>Total 101-727 Operating Supplies</b>	<b>4,350.54</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$4,350.54</b>

## Coopersville Area District Library

## Statement of Financial Income and Expense

July 1, 2023 - April 8, 2024

	1-GENERAL OPERATIONS	2-DEBT SERVICE PAYMENT	3-CAPITAL PROJECTS	MURRAY FUND CD	TOTAL
101-750 Programming Supplies	0.00	0.00	0.00	0.00	\$0.00
101-752 Adult Programs	775.02	0.00	0.00	0.00	\$775.02
101-754 Teen Programming	220.95	0.00	0.00	0.00	\$220.95
101-758 Early Literacy Programming	1,248.95	0.00	0.00	0.00	\$1,248.95
101-759 General Programming	215.21	0.00	0.00	0.00	\$215.21
101-760 Summer Reading Clubs	134.95	0.00	0.00	0.00	\$134.95
101-768 Advertising/Marketing/Printing	97.23	0.00	0.00	0.00	\$97.23
<b>Total 101-750 Programming Supplies</b>	<b>2,692.31</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$2,692.31</b>
<b>Total 101-726 Supplies</b>	<b>7,042.85</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$7,042.85</b>
101-800 Other Services & Charges	0.00	0.00	0.00	0.00	\$0.00
101-801 Professional/Contract Services	0.00	0.00	0.00	0.00	\$0.00
101-802 Financial Services	100.00	1,000.00	0.00	0.00	\$1,100.00
101-804 Legal Fees	196.00	0.00	0.00	0.00	\$196.00
101-806 Audit Services	3,450.00	0.00	0.00	0.00	\$3,450.00
101-808 Computer Tech Support	0.00	0.00	0.00	0.00	\$0.00
808-1 Heimler Consulting (on-site work)	4,832.50	0.00	0.00	0.00	\$4,832.50
<b>Total 101-808 Computer Tech Support</b>	<b>4,832.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$4,832.50</b>
101-809 Janitorial Service	0.00	0.00	0.00	0.00	\$0.00
809-1 Cleaning Service	6,413.28	0.00	0.00	0.00	\$6,413.28
809-2 Window Cleaning	685.00	0.00	0.00	0.00	\$685.00
809-3 Gutter Cleaning	450.00	0.00	0.00	0.00	\$450.00
<b>Total 101-809 Janitorial Service</b>	<b>7,548.28</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$7,548.28</b>
101-817 Performers-Professional	501.58	0.00	0.00	0.00	\$501.58
101-818 Workshops, Inservice	320.00	0.00	0.00	0.00	\$320.00
<b>Total 101-801 Professional/Contract Services</b>	<b>16,948.36</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$17,948.36</b>
101-810 Grounds Service/Repairs	0.00	0.00	0.00	0.00	\$0.00
810.1 Sprinkler Service	1,005.26	0.00	0.00	0.00	\$1,005.26
810.2 Lawn Service	1,750.00	0.00	0.00	0.00	\$1,750.00
810.3 Snow Removal	1,800.00	0.00	0.00	0.00	\$1,800.00
<b>Total 101-810 Grounds Service/Repairs</b>	<b>4,555.26</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$4,555.26</b>
101-812 Equipment Service/Repair	0.00	0.00	0.00	0.00	\$0.00
812.1 Fire/Security Equip	1,431.83	0.00	0.00	0.00	\$1,431.83
812.2.2 On-Site Repairs & Service Calls	419.75	0.00	0.00	0.00	\$419.75
<b>Total 812.1 Fire/Security Equip</b>	<b>1,851.58</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$1,851.58</b>
812.2 Heating & Cooling	825.00	0.00	0.00	0.00	\$825.00
812.3 Copier	2,536.21	0.00	0.00	0.00	\$2,536.21
812.4 Audio/Visual Equipment	2,986.00	0.00	0.00	0.00	\$2,986.00
812.5 Pest Control	300.70	0.00	0.00	0.00	\$300.70
812.6 Window Blinds	95.00	0.00	0.00	0.00	\$95.00
812.7 Generator	1,242.85	0.00	0.00	0.00	\$1,242.85
<b>Total 101-812 Equipment Service/Repair</b>	<b>9,837.34</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$9,837.34</b>
101-850 Telephone/Telecommunications	0.00	0.00	0.00	0.00	\$0.00
850.1 Telecommunications	2,453.86	0.00	0.00	0.00	\$2,453.86
<b>Total 101-850 Telephone/Telecommunications</b>	<b>2,453.86</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$2,453.86</b>
101-860 Travel	254.91	0.00	0.00	0.00	\$254.91
101-880 Dues & Fees	0.00	0.00	0.00	0.00	\$0.00
101-820 Interest Paid	0.00	14,306.25	0.00	0.00	\$14,306.25
101-882 Bank Fees, Operations Acct	30.00	500.00	0.00	0.00	\$530.00
101-884 Licensing/Subscription Fees	4,684.30	0.00	0.00	0.00	\$4,684.30
884-1 Movie License-Sportmens Club	606.44	0.00	0.00	0.00	\$606.44



## Coopersville Area District Library

## Statement of Financial Income and Expense

July 1, 2023 - April 8, 2024

	1-GENERAL OPERATIONS	2-DEBT SERVICE PAYMENT	3-CAPITAL PROJECTS	MURRAY FUND CD	TOTAL
<b>Total 101-884 Licensing/Subscription Fees</b>	<b>5,290.74</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$5,290.74</b>
101-886 Membership Dues	1,529.00	0.00	0.00	0.00	\$1,529.00
101-888 Collection Agency Fee	68.95	0.00	0.00	0.00	\$68.95
101-890 LLC Fees	17,346.08	0.00	0.00	0.00	\$17,346.08
101-894 Credit Card Fees	88.47	0.00	0.00	0.00	\$88.47
894-1 Credit Card Fees - Friends	0.00	0.00	0.00	0.00	\$0.00
<b>Total 101-880 Dues &amp; Fees</b>	<b>24,353.24</b>	<b>14,806.25</b>	<b>0.00</b>	<b>0.00</b>	<b>\$39,159.49</b>
101-920 Utilites	0.00	0.00	0.00	0.00	\$0.00
101-921 Trash - Republic Services	149.80	0.00	0.00	0.00	\$149.80
101-922 Water & Sewer - City	1,269.14	0.00	0.00	0.00	\$1,269.14
101-923 Gas - MI Gas Utilities	1,445.27	0.00	0.00	0.00	\$1,445.27
101-924 Electric - Consumers Energy	5,911.24	0.00	0.00	0.00	\$5,911.24
<b>Total 101-920 Utilites</b>	<b>8,775.45</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$8,775.45</b>
101-930 Repairs & Maintenance	0.00	0.00	0.00	0.00	\$0.00
101-932 Plumbing	0.00	0.00	0.00	0.00	\$0.00
932-1 Basement Water Damage	10,576.15	0.00	0.00	0.00	\$10,576.15
<b>Total 101-932 Plumbing</b>	<b>10,576.15</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$10,576.15</b>
<b>Total 101-930 Repairs &amp; Maintenance</b>	<b>10,576.15</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$10,576.15</b>
101-955 Misc. Expenses	0.00	0.00	0.00	0.00	\$0.00
101-956 Material/Equipment	0.00	0.00	0.00	0.00	\$0.00
956.4 Marshall Mem Makers Update	381.60	0.00	0.00	0.00	\$381.60
<b>Total 101-956 Material/Equipment</b>	<b>381.60</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$381.60</b>
<b>Total 101-955 Misc. Expenses</b>	<b>381.60</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$381.60</b>
<b>Total 101-800 Other Services &amp; Charges</b>	<b>78,136.17</b>	<b>15,806.25</b>	<b>0.00</b>	<b>0.00</b>	<b>\$93,942.42</b>
101-970 Capital Outlay	0.00	0.00	0.00	0.00	\$0.00
101-971 Equipment	4,129.89	0.00	0.00	0.00	\$4,129.89
971-1 Equipment under \$500.00	1,159.95	0.00	0.00	0.00	\$1,159.95
<b>Total 101-971 Equipment</b>	<b>5,289.84</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$5,289.84</b>
101-972 Capital Projects	1,500.00	0.00	0.00	0.00	\$1,500.00
972-1 Fire/Security Systems	8,698.38	0.00	0.00	0.00	\$8,698.38
972-2 Basement/Sewer Project	10,975.00	0.00	0.00	0.00	\$10,975.00
<b>Total 101-972 Capital Projects</b>	<b>21,173.38</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$21,173.38</b>
101-973 Materials	0.00	0.00	0.00	0.00	\$0.00
101-974 Digitizing Project	1,070.00	0.00	0.00	0.00	\$1,070.00
101-976 Periodicals/Newspapers	863.20	0.00	0.00	0.00	\$863.20
101-978 Video Materials	0.00	0.00	0.00	0.00	\$0.00
978-1 DVDs	906.53	0.00	0.00	0.00	\$906.53
978-2 Video Games	217.66	0.00	0.00	0.00	\$217.66
<b>Total 101-978 Video Materials</b>	<b>1,124.19</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$1,124.19</b>
101-980 Audio Materials	1,578.45	0.00	0.00	0.00	\$1,578.45
101-982 Digital Collections	8,377.51	0.00	0.00	0.00	\$8,377.51
101-984 Printed Materials (Books)	15,296.55	0.00	0.00	0.00	\$15,296.55
984.1 VOX Books Grant	679.64	0.00	0.00	0.00	\$679.64
<b>Total 101-984 Printed Materials (Books)</b>	<b>15,976.19</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$15,976.19</b>
101-985 Lost & Damaged Items	185.87	0.00	0.00	0.00	\$185.87
101-986 Other Types of Materials	423.58	0.00	0.00	0.00	\$423.58
101-987 Non-traditional (Hotspots)	5,129.30	0.00	0.00	0.00	\$5,129.30
<b>Total 101-973 Materials</b>	<b>34,728.29</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$34,728.29</b>
<b>Total 101-970 Capital Outlay</b>	<b>61,191.51</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$61,191.51</b>

## Coopersville Area District Library

## Statement of Financial Income and Expense

July 1, 2023 - April 8, 2024

	1-GENERAL OPERATIONS	2-DEBT SERVICE PAYMENT	3-CAPITAL PROJECTS	MURRAY FUND CD	TOTAL
101-990 Building Expansion	0.00	0.00	0.00	0.00	\$0.00
101-991 Bond/Principal	0.00	124,306.25	0.00	0.00	\$124,306.25
<b>Total 101-990 Building Expansion</b>	<b>0.00</b>	<b>124,306.25</b>	<b>0.00</b>	<b>0.00</b>	<b>\$124,306.25</b>
<b>Total Expenses</b>	<b>\$325,667.19</b>	<b>\$140,112.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$465,779.69</b>
NET OPERATING INCOME	\$111,175.06	\$ -10,332.67	\$24.84	\$196.43	\$101,063.66
NET INCOME	\$111,175.06	\$ -10,332.67	\$24.84	\$196.43	\$101,063.66

COOPERSVILLE AREA DISTRICT LIBRARY

101-211 VISA, Period Ending 04/01/2024

RECONCILIATION REPORT

Reconciled on: 04/04/2024

Reconciled by: Kim Lothschutz

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	3,215.00
Charges and cash advances cleared (27).....	3,023.15
Payments and credits cleared (2).....	-3,595.20
Statement ending balance.....	<u>2,642.95</u>

Uncleared transactions as of 04/01/2024.....	166.64
Register balance as of 04/01/2024.....	2,809.59

Details

Charges and cash advances cleared (27)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/08/2024	Expense		Cummins Sales & Service	940.52
02/29/2024	Expense		Quill	147.08
03/01/2024	Expense		Google LLC	57.60
03/04/2024	Expense		Amazon.com	18.50
03/04/2024	Expense		Visa	6.76
03/07/2024	Expense		Visa	428.87
03/09/2024	Expense		WuFoo	19.00
03/09/2024	Expense		Amazon.com	12.26
03/11/2024	Expense		Amazon.com	25.79
03/11/2024	Expense		Amazon.com	17.96
03/12/2024	Expense		Amazon.com	67.91
03/12/2024	Expense		Amazon.com	12.59
03/12/2024	Expense		Amazon.com	19.96
03/12/2024	Expense		Amazon.com	19.95
03/17/2024	Expense	21415.	Vonage	136.41
03/19/2024	Expense		Amazon.com	26.67
03/19/2024	Expense		Amazon.com	13.99
03/20/2024	Expense		Amazon.com	20.97
03/21/2024	Expense		ADT Security Services (VISA)	152.94
03/21/2024	Expense		Amazon.com	11.15
03/21/2024	Expense		Amazon.com	13.43
03/21/2024	Expense		Amazon.com	19.95
03/21/2024	Expense		Intuit	76.50
03/25/2024	Expense			68.23
03/27/2024	Expense		Michaels	74.02
03/28/2024	CC Bill Payment		Zoobean Inc	599.65
03/30/2024	Expense		Amazon.com	14.49

Total 3,023.15

Payments and credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/01/2024	Check	20962	Visa	-3,215.00
03/15/2024	Credit Card Credit			-380.20

Total -3,595.20

Additional Information

Uncleared charges and cash advances as of 04/01/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/15/2024	Expense		Visa	18.74
03/31/2024	Expense		Visa	75.95
04/01/2024	Expense		Amazon.com	14.35
04/01/2024	CC Bill Payment		Google LLC	57.60
<b>Total</b>				<b>166.64</b>

## COOPERSVILLE AREA DISTRICT LIBRARY

Budget vs. Actuals: Budget\_FY24\_P&amp;L Original - FY24 P&amp;L Classes

July 2023 - June 2024

	2-DEBT SERVICE PAYMENT				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income								
101-401 Property Taxes		0.00	0.00		\$0.00	\$0.00	\$0.00	0.00%
101-405 Local, Chester Twp Millage					\$0.00	\$0.00	\$0.00	0.00%
405-2- Local, Chester Twp Bond Payment	21,260.14	23,100.00	-1,839.86	92.04 %	\$21,260.14	\$23,100.00	\$ -1,839.86	92.04 %
<b>Total 101-405 Local, Chester Twp Millage</b>	<b>21,260.14</b>	<b>23,100.00</b>	<b>-1,839.86</b>	<b>92.04 %</b>	<b>\$21,260.14</b>	<b>\$23,100.00</b>	<b>\$ -1,839.86</b>	<b>92.04 %</b>
101-406 Local,Polkton Twp Millage					\$0.00	\$0.00	\$0.00	0.00%
406-2 Local, Polkton Twp Bond Payment	32,108.14	37,200.00	-5,091.86	86.31 %	\$32,108.14	\$37,200.00	\$ -5,091.86	86.31 %
<b>Total 101-406 Local,Polkton Twp Millage</b>	<b>32,108.14</b>	<b>37,200.00</b>	<b>-5,091.86</b>	<b>86.31 %</b>	<b>\$32,108.14</b>	<b>\$37,200.00</b>	<b>\$ -5,091.86</b>	<b>86.31 %</b>
101-407 Local, Wright Twp Millage		0.00	0.00		\$0.00	\$0.00	\$0.00	0.00%
407-2 Local, Wright Twp Bond Payment	37,981.25	39,000.00	-1,018.75	97.39 %	\$37,981.25	\$39,000.00	\$ -1,018.75	97.39 %
<b>Total 101-407 Local, Wright Twp Millage</b>	<b>37,981.25</b>	<b>39,000.00</b>	<b>-1,018.75</b>	<b>97.39 %</b>	<b>\$37,981.25</b>	<b>\$39,000.00</b>	<b>\$ -1,018.75</b>	<b>97.39 %</b>
101-408 Local,Coopersville Millage		0.00	0.00		\$0.00	\$0.00	\$0.00	0.00%
408-2 Local, Coopersville Bond Payment	35,615.38	32,200.00	3,415.38	110.61 %	\$35,615.38	\$32,200.00	\$3,415.38	110.61 %
<b>Total 101-408 Local,Coopersville Millage</b>	<b>35,615.38</b>	<b>32,200.00</b>	<b>3,415.38</b>	<b>110.61 %</b>	<b>\$35,615.38</b>	<b>\$32,200.00</b>	<b>\$3,415.38</b>	<b>110.61 %</b>
<b>Total 101-401 Property Taxes</b>	<b>126,964.91</b>	<b>131,500.00</b>	<b>-4,535.09</b>	<b>96.55 %</b>	<b>\$126,964.91</b>	<b>\$131,500.00</b>	<b>\$ -4,535.09</b>	<b>96.55 %</b>
101-664 Investment Earnings		0.00	0.00		\$0.00	\$0.00	\$0.00	0.00%
101-665 Interest, MoneyMarket Savings	566.31	400.00	166.31	141.58 %	\$566.31	\$400.00	\$166.31	141.58 %
<b>Total 101-664 Investment Earnings</b>	<b>566.31</b>	<b>400.00</b>	<b>166.31</b>	<b>141.58 %</b>	<b>\$566.31</b>	<b>\$400.00</b>	<b>\$166.31</b>	<b>141.58 %</b>
<b>Total Income</b>	<b>\$127,531.22</b>	<b>\$131,900.00</b>	<b>\$ -4,368.78</b>	<b>96.69 %</b>	<b>\$127,531.22</b>	<b>\$131,900.00</b>	<b>\$ -4,368.78</b>	<b>96.69 %</b>
<b>GROSS PROFIT</b>	<b>\$127,531.22</b>	<b>\$131,900.00</b>	<b>\$ -4,368.78</b>	<b>96.69 %</b>	<b>\$127,531.22</b>	<b>\$131,900.00</b>	<b>\$ -4,368.78</b>	<b>96.69 %</b>
Expenses								
101-800 Other Services & Charges		0.00	0.00		\$0.00	\$0.00	\$0.00	0.00%
101-880 Dues & Fees		0.00	0.00		\$0.00	\$0.00	\$0.00	0.00%
101-820 Interest Paid	14,306.25	0.00	14,306.25		\$14,306.25	\$0.00	\$14,306.25	0.00%
101-883 Bank Charges		10.00	-10.00		\$0.00	\$10.00	\$ -10.00	0.00%
<b>Total 101-880 Dues &amp; Fees</b>	<b>14,306.25</b>	<b>10.00</b>	<b>14,296.25</b>	<b>143,062.50 %</b>	<b>\$14,306.25</b>	<b>\$10.00</b>	<b>\$14,296.25</b>	<b>143,062.50 %</b>
<b>Total 101-800 Other Services &amp; Charges</b>	<b>14,306.25</b>	<b>10.00</b>	<b>14,296.25</b>	<b>143,062.50 %</b>	<b>\$14,306.25</b>	<b>\$10.00</b>	<b>\$14,296.25</b>	<b>143,062.50 %</b>
101-990 Building Expansion					\$0.00	\$0.00	\$0.00	0.00%
101-991 Bond/Principal	124,306.25	110,000.00	14,306.25	113.01 %	\$124,306.25	\$110,000.00	\$14,306.25	113.01 %
101-993 Bond/Election/Bank Fees		1,500.00	-1,500.00		\$0.00	\$1,500.00	\$ -1,500.00	0.00%
101-994 Bond Interest		28,612.00	-28,612.00		\$0.00	\$28,612.00	\$ -28,612.00	0.00%
<b>Total 101-990 Building Expansion</b>	<b>124,306.25</b>	<b>140,112.00</b>	<b>-15,805.75</b>	<b>88.72 %</b>	<b>\$124,306.25</b>	<b>\$140,112.00</b>	<b>\$ -15,805.75</b>	<b>88.72 %</b>
<b>Total Expenses</b>	<b>\$138,612.50</b>	<b>\$140,122.00</b>	<b>\$ -1,509.50</b>	<b>98.92 %</b>	<b>\$138,612.50</b>	<b>\$140,122.00</b>	<b>\$ -1,509.50</b>	<b>98.92 %</b>
<b>NET OPERATING INCOME</b>	<b>\$ - 11,081.28</b>	<b>\$ -8,222.00</b>	<b>\$ -2,859.28</b>	<b>134.78 %</b>	<b>\$ - 11,081.28</b>	<b>\$ -8,222.00</b>	<b>\$ -2,859.28</b>	<b>134.78 %</b>
<b>NET INCOME</b>	<b>\$ - 11,081.28</b>	<b>\$ -8,222.00</b>	<b>\$ -2,859.28</b>	<b>134.78 %</b>	<b>\$ - 11,081.28</b>	<b>\$ -8,222.00</b>	<b>\$ -2,859.28</b>	<b>134.78 %</b>

# Upcoming Events at the Library



children ages birth to 5 years old. Monthly sessions are based on a children's book, with accompanying finger plays, crafts, and activities. Each family receives a copy of the book to take home. Pre-registration is not required.

**Preschool Story Time - Preschool Story Time** meets on Tuesday mornings from 10:00-10:45 a.m. Geared towards kids 2.5 - 5 years old and their caregivers. For more information on library operations and services, please visit the library's Facebook page or its website, [www.coopersvillelibrary.org](http://www.coopersvillelibrary.org).

**Premiere Movie Nights - Premiere Movie Nights** take place on the 4th Tuesday of each month at 6:30 p.m. Doors open at 6:00 p.m. The next movie nights are March 26 and April 23. Please call the library or visit the library's website to find out what specific movie will be playing each time. Thanks to the Coopersville Sportsman's Club for making these movie nights possible.

**Spring Break Special Events - Tuesday, April 2 - Local teens** will be guest readers at this Spring Break Story Time at 10:00 a.m. on Tuesday, April 2. Geared towards kids 2.5 - 5 years old and their caregivers. Wednesday, April 3 - Join us for 2 screenings of the newest Disney animated movie, where a young girl named Asha wishes on a star and gets more than she bargained for. The morning showing will be at 10:00 a.m. with the afternoon showing at 2:00 p.m.

**Adult Book Club - Adult Book Club** is held on the 2nd Wednesday of each month at 7:00 p.m. The title up for discussion on April 10 is the novel *A Woman is No Man* by Etaf Rum. **Maker Mondays - Eclipse Edition** - Join Mr. Zach from 4:00-5:00 p.m. on Monday, March 25, for a special edition of Maker Monday. We'll be talking about eclipses, designing space suits, and handing out eclipse glasses to participants. Registration is not required to attend. Just drop by and join in the fun! There will not be a session during Spring Break, on April 1.

**Music & Movement - Music and Movement** meets on Wednesday mornings from 10:00 - 10:45 a.m. Geared towards kids ages 18 months+ and their caregivers. There will not be a meeting during Spring Break on April 3.

**Play 'N' Learn - Ottawa Area Intermediate School District (OAISD)** will be hosting another Play 'N' Learn on Friday, April 19, at 10:00 a.m. This program is designed for families with

filing deadline is Tuesday, April 23, at 4 p.m.

Each of our local townships,

Hills School District will see one.

# Upcoming Events at the Library

**Adult Book Club - Adult Book Club** is held on the 2nd Wednesday of each month at 7:00 p.m. The title up for discussion on April 10 is the novel, *A Woman is No Man*, by Etaf Rum.

**Maker Mondays - Join Mr. Zach** from 4:00-5:00 p.m. on Monday afternoons for a variety of STEM activities, games, and experiments for kids and tweens! Registration is not required to attend. Just drop by and join in the fun!

**Play 'N' Learn - Ottawa Area Intermediate School District (OAISD)** will be hosting another Play 'N' Learn on Friday, April 19, at 10:00 a.m. This

program is designed for families with children ages birth to 5 years old. Monthly sessions are based on a children's book, with accompanying finger plays, crafts, and activities. Each family receives a copy of the book to take home. Pre-registration is not required.

**Premiere Movie Nights - Premiere Movie Nights** take place on the 4th Tuesday of each month at 6:30 p.m. Doors open at 6:00 p.m. The next movie night is April 23. Please call the library or visit the library's website to find out what specific movie will be

playing each time. Thanks to the Coopersville Sportsman's Club for making these movie nights possible.

**Music & Movement and Preschool Story Time** - These early literacy programs are currently on hiatus as the library is in the process of hiring a new Children's Librarian. Please check with the library for details on when these programs will resume.

For more information on library operations and services, please visit the library's Facebook page or its website, [www.coopersvillelibrary.org](http://www.coopersvillelibrary.org).

# Coopersville Area Historical Society

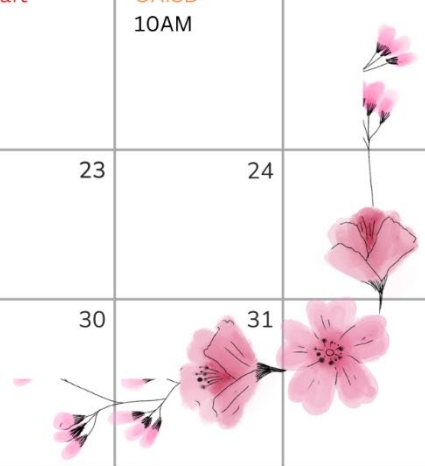
Hours:  
 Monday and Thursdays: 12-8 pm  
 Tuesdays, Wednesdays, and Fridays: 10 am -5:30pm  
 Saturdays: 10 am - 2 pm  
[www.coopersvillelibrary.org](http://www.coopersvillelibrary.org)

Coopersville Area District Library

2024 Events Calendar

May

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	1 Music & Movement (free play) 10AM	2 Historical Museum 6:30PM	3	4
5	6 Maker Monday 4PM	7 Storytime (Ages 2+) 10 AM Keys to Aging 1:30-2:30 PM	8 Music & Movement 10AM Adult Book Club 7PM	9	10	11
12	13 Maker Monday 4PM	14 Storytime (Ages 2+) 10 AM Keys to Aging 1:30-2:30 PM	15 Music & Movement 10AM Library Board Meeting 7PM	16 Adult Craft Night 6:30PM	17 OAISD 10AM	18
19	20 Maker Monday 4PM	21 Storytime (Ages 2+) 10 AM Keys to Aging 1:30-2:30 PM	22 Music & Movement 10AM	23	24	25
26	27 CLOSED FOR MEMORIAL DAY	28 Storytime (Ages 2+) 10 AM Keys to Aging 1:30-2:30 PM Premiere Movie Night 6:30pm	29 Music & Movement 10AM	30	31	1



# MOVIE NIGHT

BASED ON THE INCREDIBLE TRUE STORY

THE BOYS IN THE BOAT

ONLY IN THEATERS: CHRISTMAS DAY



STORY BY ALEXANDRE DESPESAT | DIRECTED BY GEORGE CLOONEY  
 CASTING BY DANIEL JAMES BROWN | COSTUME DESIGNER MARK L. SMITH

Tuesday, April 23rd, at 6:30 p.m.

Thank you to the Coopersville Sportsman's Club for making our movie nights possible!

- I. Building
  - a. Solar Energy Quote/Grant – I received a second quote for solar energy from the company Sue suggested. Their suggested was completely different than the other one, so I included it here. I've reached out to the township to ask about ordinances to see if the second one is possible under current regulations. Apparently solar energy, including freestanding ones like the one quoted here, was supposed to be on the docket for consideration at their April 8 meeting. He sent me the results a few days ago. It looks like there is language that would pertain to some parts of our project, but there isn't language for other parts. If we were to do the roof mounted system, the new ordinance would have provisions covering it. If we are to do the ground mounted, there may be a few complications, which may be worked around by asking for a variance or further clarification. I will bring copies of the ordinance for anyone who would like to see it.
- II. Financials
  - a. Consumer's Credit Union CD – Our new CD is up and running at Consumer's Credit Union. The transition went very smoothly and we can't wait to see a much better return here than we were getting at CoMerica.
- III. Technology –
  - a. Streamline Website – Our new website is now live! You should be able to visit it and see everything that used to be there, but we are hoping it is a little more user friendly, clean looking, and modern. It also helps a great deal on the back end with making sure that we are staying both accessible and up to date. If we have time at the end of the board meeting, I'll show you some of the features that I think really make it valuable for our staff and for the public.
- IV. Programs
  - a. Keys to Aging Program – We are partnering with the OK Seniors Program to present an MSU extension series for the seniors in our community. We are holding the 6-week series from April 23-May 30.
- V. Staffing
  - a. I have hired a new children's librarian. Her name is Brenda Jones. She is coming to us from Marshall District Library. Her background is in library programming, and her degree is in library services to children and young adults. We think she'll be a great fit. Unfortunately, she is not available completely until May 28, so in the meantime, Heidi Tagg has graciously offered to come back temporarily. She also has agreed to stay on as an occasional substitute.
- VI. Friends
- VII. Library and other news

Our new library app is set to go live around May 1. Things are going pretty smoothly, and for the most part the app is ready to be released. However, we are at the mercy of the Apple and Android stores which can sometimes take a very long time to release content. We aiming for it to be live May 1, but it could be available before or after, depending on the app stores.
- VIII. Statistics – See attached
  - a. I think our stats might still be a little off. We seem to be down by quite a bit from last year for door count, so we aren't sure if that is working properly or not. We've made a few tweaks, and we'll see if they are a little closer to what we are expecting at this time next month.

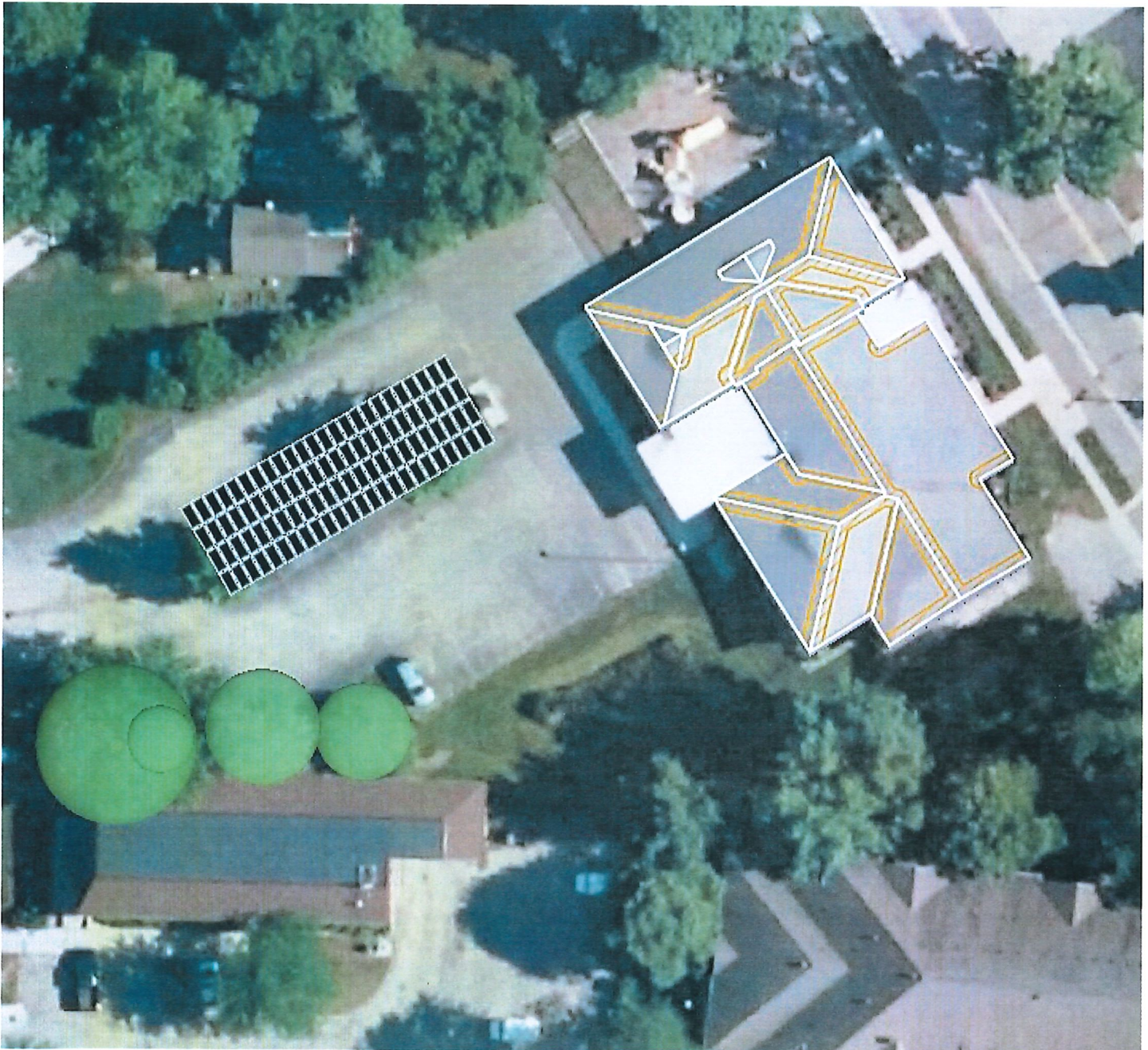


## March Statistics

	Mar 2024	Mar 2023		Current YR	Last Yr	
	Current Yr	Last Yr	% Change	2023-2024 YTD	2022 -2023 YTD	% Change
<b>Circulation</b>						
Items checked out at CADL	3,805	4,278	-11%	32,936	34,054	-3%
OverDrive E-Book circulation	1,585	1,491	6%	12,671	11,611	9%
E-Magazines	295	157	88%	2,153	886	143%
Hoopla	332	337	-1%	3,040	3,500	-13%
Items Loaned to other libraries	612	513	19%	4,192	3,763	11%
Renewals	2,124	2,280	-7%	20,558	20,506	0%
Total Circulation	8,753	9,056	-3%	75,550	72,163	5%
<b>Library Patrons</b>						
Patrons getting 1st library card	31	37	-16%	263	313	-16%
Registered CADL Patrons	4,406	4,429	-1%	4,406	4,429	-1%
<b>Library Collection</b>						
*Items Added:	16,538	19,177	-14%	52588	267310	-80%
Items Withdrawn	225	12	1775%	1738	372	-367%
Total Items owned	531,134	1,370,668	-61%	531,134	1,370,668	-61%
<b>Interlibrary Loans</b>						
Items Loaned to other libraries	612	513	100%	4,192	3,742	12%
Borrowed- LLC + Mel	516	555	100%	4,767	4,449	7%
<b>Traffic Count</b>						
Library Visits	2,064	5,614	-63%	23,830	30,446	-22%
<b>Programming &amp; Services</b>						
Open Hours	174	193	-10%	1,596	1,611	-1%
Children's Program Attendance	258	297	-13%	1,783	1,364	31%
Program Attendance Total	321	608	-47%	2,157	1,958	10%
Number of Monthly Programs	17	23	-26%	205	166	23%
Ancestry Plus	77	61	26%	183	597	-69%
Internet Computer Sessions	424	331	28%	2,524	3,102	-19%
Wireless Sessions	850	581	46%	5,315	4,351	22%

# YOUR SYSTEM

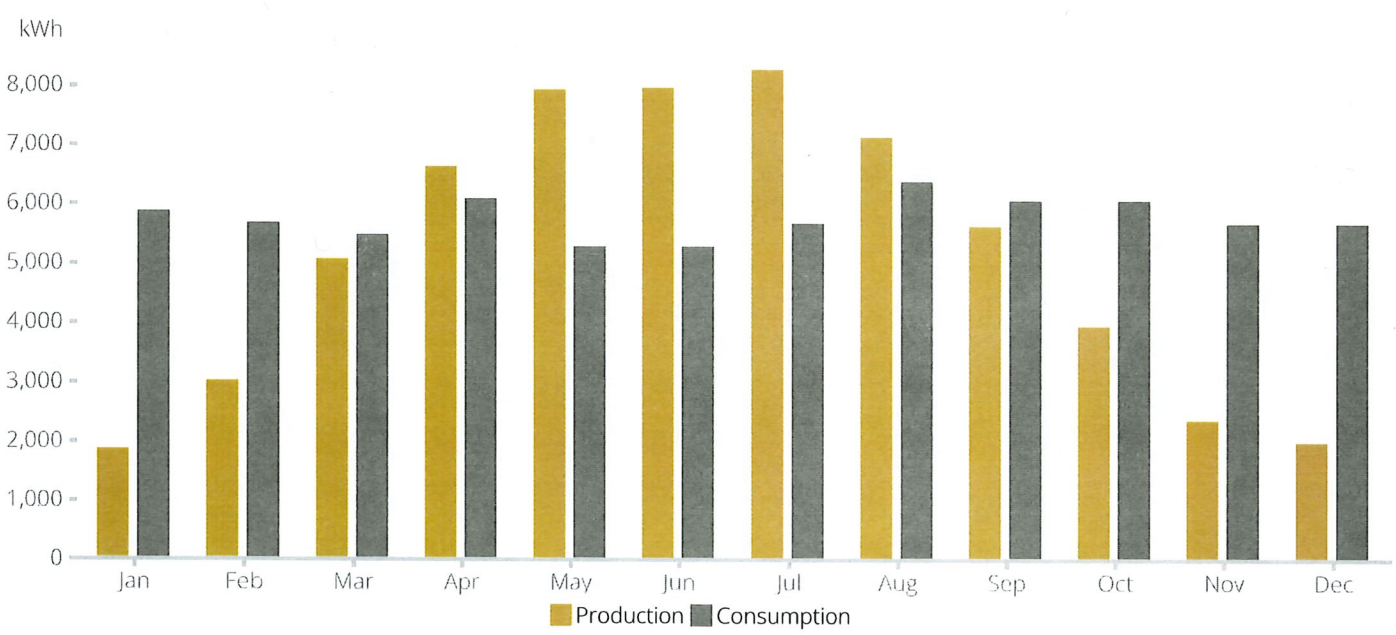
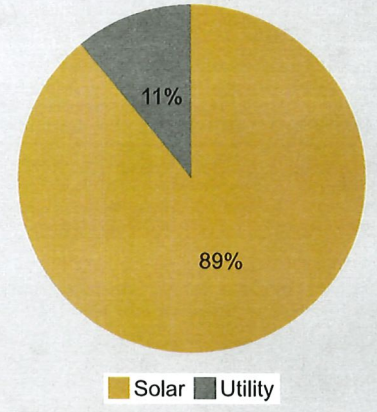
SYSTEM SIZE (DC)	<b>52.32 kW</b>	PROJECT NAME	<b>Coopersville Public Library</b>
NUMBER OF PANELS	<b>96</b>	PROJECT ADDRESS	<b>333 Ottawa St Coopersville, MI</b>
CURRENT ANNUAL USAGE	<b>69,358 kWh</b>	SYSTEM COST	<b>\$230,448</b>
EST. YEAR 1 PRODUCTION	<b>61,978 kWh</b>		
EST. YEAR 1 BILL SAVINGS	<b>\$7,931</b>		



**Solar Panel Layout & Approximate Wire Path**

# HOW MUCH WILL YOU SAVE WITH SOLAR?

	Before Solar	After Solar
Year 1 Utility Bill	\$10,399	\$2,469
Year 1 Savings	\$0	\$7,931
30 Year Utility Bill Cost	\$681,431	\$192,299
30 Year Utility Bill Savings	\$0	\$489,132



CURRENT ELECTRIC CONSUMPTION VS. ESTIMATED SOLAR ELECTRICITY PRODUCTION

System Price	\$230,448
Federal Tax Credit	\$69,134
Rebates	\$0
Performance Incentives	\$0
REAP Grant	\$0

---

**Net System Cost** **\$ 161,314**

---

Additional Depreciation Value \$0

## Proposal Acknowledgement:

I approve this solar power design, scope of work, and pricing. I understand panel placement may vary based on electrical and structural design factors.

**Signature** **Date**  
 Elyshia Hoekstra

**Harvest Rep Signature** **Date**  
 Allen Bonthuis

**Coopersville Area District Library**  
**Performance Evaluation of Library Director**  
**2024**

Points

- 5-Outstanding, exceptional performance, far above average
- 4-Exceeds expectations for job performance.
- 3-Satisfactory performance, meets expectations for position.
- 2-Below average performance, improvement needed.
- 1-Poor performance, unacceptable, significant improvement needed.

**Relationships with Board**

**Rating: \_\_\_\_\_**

- Keeps Board informed of Library's activities, progress and problems
- Makes sound recommendations for Board action
- Supports and executes Board policy and intent to public and staff
- Maintains friendly and courteous attitude toward Board members

Comments:

**Staff and Personnel Relationships**

**Rating: \_\_\_\_\_**

- Develops and executes sound personnel procedures and practices
- Develops good staff morale and loyalty to the library
- Delegates authority to members appropriate the position each holds
- Recruits and assigns the best personnel in terms of their competencies
- Evaluates performance of staff, giving commendation for good work as well as constructive suggestions for improvement

Comments:

**Goals and Objectives**

**Rating: \_\_\_\_\_**

- Provides leadership in developing long and short term goals to accomplish the mission of the library.
- Keeps boards updated on implementation of library goals and objectives

Comments:

**Community and Professional Relationships**

**Rating: \_\_\_\_\_**

- Gains respect and support of the community on the operation of the library
- Maintains effective press and media coverage
- Keeps abreast of local, state and national library issues
- Participates in local, state and national library associations
- Promotes Friends of the Library

Comments:

**Business and Finance**

**Rating:** \_\_\_\_\_

- Maintains a realistic and balanced budget
- Evaluates financial needs and makes recommendations for adequate funding
- Determines that funds are wisely spent and within budget limitations
- Supervises operations, insisting on competent and efficient performance

Comments:

**Personal Qualities**

**Rating:** \_\_\_\_\_

- Maintains high standards of ethics, honesty and integrity in all professional matters

Comments:

**Comments and Discussion:**

1) What are the three major strengths of the Director?

2) Are there limitations in the Director's performance?

3) What should be the organization goals and/or personal goals for the Director in the coming year?

**Recommend for merit salary increase:**

**Yes:** \_\_\_\_\_

**No:** \_\_\_\_\_

\_\_\_\_\_  
**Date of evaluation**

\_\_\_\_\_  
**Board member completing evaluation**

**Director Signature:** \_\_\_\_\_