

Coopersville Area District Library
333 Ottawa Street
Coopersville, MI 49404

Minutes from the Board Meeting on December 18, 2024.

Call to Order: President Sue Boomgaard-Rasch called the meeting to order at 7:02 pm.

Members Present: Sue Boomgaard-Rasch, Roland DeVries, Pat Lindberg, Stephanie Mayrose, Greg Dunn, Kathi Waldecker, Amy Deming, Norine Fox

Staff Present: Elyshia Hoekstra/Director

Absent: None

M/S (P. Lindberg, R. DeVries) to approve 12/18/2024 agenda (Page 1). Motion carried.

M/S (S. Mayrose, R. DeVries) to approve 11/20/2024 Board Minutes (Pages 2-3). Motion carried.

Public Present/Comments: Mr. Waldecker

No comments or questions were presented

Financial Reports:

- A. Informational review to receive and file** December Operations: Balance Sheets & Budget vs. Actual (Pages 4-5).
- B. M/S (G. Dunn, P. Lindberg) to approve** November expenditures, including ACH transactions #21171-21182 totaling \$10,207.17 (Page 6). Motion carried.
- C. M/S (A. Deming, K. Waldecker) to approve** December checks to date, including ACH transactions #21183-21198 totaling \$23,443.48 (Page 7). Motion carried.
- D. Informational review to receive and file** Statement of Income (Page 8).
- E. Informational review to receive and file** Visa Reconciliation Detail (Pages 9-10).
- F. Informational review to receive and file** CADL Building Expansion Budget Performance (Page 11).

Correspondence/Marketing: – Pages 12-17 – Informational review to receive and file

- A. CADL Press Releases
- B. January Calendar of Events
- C. Programming Flyers

Director's Report: – Pages 15-16 – Informational review to receive and file

**New layer of mulch around the foundation of building will be done in the spring.*

**New sign at entrance of parking lot has been installed and City of Coopersville will be billed for half directly from Raap Signs.*

**Last phase of the Tween Space should be completed in January 2025.*

Committee Reports: _ Pages 18-23

A. Personnel Committee Minutes/12/09/2024 – Pages 18-19

B. Personnel Committee Minutes/12/16/2024 – Pages 21-23

**Director Elyshia and members of the Personnel Committee reviewed the details of the proposed temporary paid parental leave policy.*

**Committee is awaiting state's decisions regarding paid parental leave.*

Unfinished Business: None

New Business: Pages 20-23

A. Erate Internet Bid Renewal – Page 20

M/S (R. DeVries, K. Waldecker) to approve Erate Internet Bid Renewal for 2025 from Acentek for \$34.99 per month (Page 20). Motion carried.

B. Erate Technology Bids – Page 20

M/S (A. Deming, R. DeVries) to approve Erate Technology Bids for 2025 from Heimler Consulting for \$3,640.00 including installation. (Page 20). Motion carried.

CADL receives a 70% rebate on technology costs from the state.

C. Personnel Committee recommendation – Pages 21-23

M/S (S. Mayrose, G. Dunn) to approve a twelve-month temporary paid parental leave policy recommended by the Personnel Committee (Pages 21-23). Motion carried.

Public/Board Comments: None

Adjournment: 8:02

Next Meeting: January 15, 2025 at 7:00 pm