

## **Non-Resident Library Card Fee Policy**

Number: 406.1

Section: Public Policies & Procedures

Adopted: Board Approved 9/12/2007

### **Local-Use Non-Resident Card Fee:**

The Coopersville Area District Library will issue cards to non-residents. The definition of a non-resident patron shall be any person residing outside of the Lakeland Library Cooperative (LLC) or patrons un-served by a member library in the Cooperative. All LLC procedures concerning opening a patron card shall be adhered.

The Coopersville Area District Library non-resident card fee is \$50 per year. CADL offers a pro-rated non-resident card for a six month interval with the pro-rated fee being \$25 and the non-resident card expiration set from the date of purchase.

The fee for a local use non-resident card is based on a formula dividing the annual operating costs by the number of households in the Library district. Non-resident card fees are subject to annual review and revision.

### **Lakeland (System-Interloan) and Non-Resident Card Fee:**

- The non-resident card does not provide reciprocal borrowing privileges. It can be used for check-out only at libraries where the non-resident has obtained local-use privileges.
- Each Participating Library may make available to non-residents, per its own local policy, a card restricted to use only at that library
- Each Participating Library may set its own fee for non-resident card, with the proceeds from such fee being retained by that library.
- Non-residents may obtain cards at as many participating libraries as they wish, paying applicable fees at each library. Each non-resident, however, shall have only a single patron record in the shared online system. Libraries at which the non-resident has borrowing privileges will be noted on the back of the patron's card.
- Responsibility for materials borrowed using a non-resident card rests with the library at which the materials are checked out.