

Coopersville Area District Library
333 Ottawa Street
Coopersville MI 49404

MINUTES FROM THE REGULAR BOARD MEETING ON: SEPTEMBER 18, 2019

Call to Order: Judy Vandongen called the meeting to order at 6:58 pm.

Members present: Judy VanDongen, Arno Driedger, Roland DeVries, Stephanie Mayrose, Pat Lindberg, Sarah Weber, Norine Fox, Bob TerAvest

Absent:

Staff present: LaVonne Marshall

Approval of Agenda: M/S (B. TerAvest, S. Weber) to approve 9/18/2019 agenda. Motion carried.

Approval of Board Minutes: M/S (P. Lindberg, s. Mayrose) to approve 8/21/2019 board minutes. Motion carried.

Public Comment: None

Financial Reports:

A). M/S (A. Driedger, B. TerAvest) to receive and file September 2019 General Operations Balance Sheet & Budget vs. Actual. Motion carried.

B). M/S (S. Weber, B. TerAvest) to approve August expenditures #19517 transactions. Motion carried.

C). M/S (B. TerAvest, A. Driedger) to approve August checks to date #19518 - 19534 including ACH transactions totaling \$19,155.42. Motion carried.

D). M/S (A. Driedger, S. Mayrose) to receive and file August Statement of Income. Motion carried.

E). M/S (S. Mayrose, R. DeVries) to receive and file Mastercard Reconciliation Detail. Motion carried.

F). M/S (B. TerAvest, R. DeVries) to receive and file CADL Building Expansion Budget Performance report. Motion carried.

Correspondence/Marketing: M/S (P. Lindberg, S. Mayrose) to receive and file. Motion carried.

A. CADL Press Releases

B. State of Michigan Retirement Waiver Notice of Approval

C. State of Michigan renaissance zone reimbursement letter

D. Besaw correspondence (2 pages)

E. Closed Tuesday, October 29 Flyer

F. Adult Craft Night flyer

G. Maker Mondays flyer

H. Tween T.G.I.F. flyer

M/S (R. DeVries, N. Fox) to receive and file the September Director's Report. Motion carried.

Some discussion about patron with large outstanding bill for items not returned. Bob TerAvest advocated for maintaining the current policy on managing overdue fines and billing without recruiting the use of local law enforcement since there are only isolated incidence of outstanding patron bills owed over \$500. Norine Fox suggested limiting the number of checkouts permitted on expensive items like video games. The board approved this idea. LaVonne will implement this idea with staff.

Committee Reports: Building and Grounds. Judy VanDongen asked for help to clean up the yard and gardens for winter. Roland DeVries suggested that Phil's Lawn Service might provide some weeding service. LaVonne will talk to Phil.

New Business:

A). M/S (A. Driedger, R. DeVries) to approve October 2019 library programs listed on Calendar of Events. Motion carried.

B). M/S (_____, _____) to approve MERS Pension Plan – Resolution to close library assistants division. **No action taken on this item. Item tabled until the October meeting.**

Unfinished Business:

A). M/S (**P. Lindberg, S. Weber**) to receive and file 2019 LSTA Grant correspondence (hotspots). Motion carried.

B). M/S (**R. DeVries, B. TerAvest**) to receive and file CADL Circulation Policy. Motion carried.

C). M/S (**N. Fox, R. DeVries**) to receive and file MI Penal Find code larceny from libraries. Motion carried

Public/board Comments:

Next Meeting: October 16, 2019

Adjournment:7:40 pm