

**Coopersville Area District Library
333 Ottawa Street
Coopersville, MI 48494**

Minutes from the Board Meeting on March 15, 2023.

Call to order: President Sue Boomgaard-Rasch called the meeting to order at 6:56 p.m.

Members Present: Sue Boomgaard-Rasch, Roland DeVries, Stephanie Mayrose, Pat Lindberg, Greg Dunn, Kathi Waldecker, Norine Fox

Staff Present: Elyshia Hoekstra/Director

Absent: Bob TerAvest

M/S (R. DeVries, S. Maycroft) to approve 3/15/2023 agenda (Page 1). Motion carried.

M/S (P. Lindberg, R. DeVries) to approve 2/15/2023 board meeting minutes (Pages 2-3). Motion carried.

Public Comment: No public present

Financial Reports:

A. M/S (N. Fox/R. DeVries) to receive and file February Operations: Balance Sheets & Budget vs. Actual (Pages 4-5). Motion carried.

B. M/S (S. Mayrose/R. DeVries) to approve February expenditures, including ACH transactions #20582-20594 totaling \$10,861.88 (Page 6). Motion carried.

C. M/S (K. Waldecker/R. DeVries) to approve February checks to date, including ACH transactions #20595-20604 totaling \$36,608.84 (Page 7). Motion carried.

D. M/S (N. Fox/R. DeVries) to receive and file Statement of Income (Page 8-9). Motion carried.

E. M/S (P. Lindberg/R. DeVries) to receive and file CADL Building Expansion Budget Performance (Page 10). Motion carried.

F. M/S (S. Mayrose/R. DeVries) to receive and file Coopersville Area Community Foundation Requests (Pages 11-14). Motion carried.

G. M/S (S. Mayrose/R. DeVries) to receive and file City of Coopersville Notice of Hearing (Page 15). Motion carried.

Correspondence/Marketing: - Pages 16-20

M/S (N. Fox/R. DeVries) to receive and file Correspondence and Marketing (Pages 16-25). Motion carried.

A. CADL Press Releases (Pages 16-17)

B. April Calendar of Events (added at meeting)

C. Programming Flyers (Pages 18-20) *Children's Museum pass may return*

Director's Report: - Pages 21-24

M/S (S. Mayrose/R. DeVries) to receive and file Director's Report (Pages 21-24). Motion carried.

Safety deposit box at Comerica cancelled. Fireproof box housed at the library was purchased to replace it. The Coopersville Historical Society may purchase a scanner for CADL so digitization project may continue. Polkton Cemetery records CADL board minutes. Friends of the Library received \$1,000.00 from Family Fare's Direct Your Dollars Program which was suspended on

February 28, 2023. Friends will not be providing gate volunteers for the 2023 Berlin Fair. “All Together” is the theme for 2023’s Summer Reading Program.

M/S (R. DeVries/G. Dunn) to approve funds up to \$1,800.00 to have CADL’s water heater inspected and replaced if necessary. Motion carried.

Committee Report:

A. Logo Committee Minutes (Pages 25-28).

M/S (P. Lindberg/N. Fox) to approve minutes from February 15, 2023 Logo Committee meeting (Pages 25-28). Motion carried.

With assistance from Carol Dawe CADL will undertake a three-year strategic plan to create a vision and goals for the library. This strategic plan will include surveying the community’s needs to help develop a mission statement and ultimately drive the creation of a new logo for CADL.

M/S (R. DeVries, P. Lindberg) to approve the development of a Strategic Plan in order to create a mission statement and vision which will drive creation of new logo for CADL. Motion passed.

B. Land Acknowledgement Statement

Sue B-R. and Stephanie M. met with Arno D. who will conduct more research regarding the Land Acknowledgement Statement. The committee discussed whether a statement is enough. Should CADL provide some informational and educational programing about the Land Acknowledgement Statement?

New Business:

A. Cummins Estimates (Pages 29-36)-Discussion/Motion to Approve

M/S (R. DeVries, N. Fox) to approve estimate price of \$499.50 (Est.#S3-329348/March 2, 2023) from Cummins Sales and Service for replacing generator battery during next service call in March 2024 (Pages 29-30). Motion carried

Unfinished Business:

A. Ceiling Quotes (Pages 37-43)-Discussion/Motion to Approve

M/S (R. DeVries/N. Fox) to approve quote of \$1,920.00 from IntegraCore Constructors for repairs to the community room ceiling (pages 37-38). Motion carried.

B. ALA Conference 2023-Discussion/Motion to Approve

M/S (G. Dunn, S. Boomgaard/Rasch) to approve closure of CADL on Friday, June 23, 2023 & Monday, June 26, 2023 while Elyshia and staff attend the ALA Conference in Chicago, IL. Motion carried.

Board/Public Comments:

Greg D. raised the issue of CADL’s policy regarding possible book challenges and citizens who might attend board meetings. He felt that it would be in the staff and board’s best interest if we had a plan to diffuse conflicts that could possibly arise at public board meetings or during open hours in the library. Elyshia mentioned that the “Panic Button” did not really come to fruition but she will investigate whether one can be set up through the library’s security system. The staff has had active shooter training and Elyshia will arrange training for the board.

Adjournment: 8:37 pm

Next Meeting: April 19, 2023 at 7:00 pm

